Handbook Overview

The Students Information Handbook has been prepared to guide and facilitate orientation of students at the University of Nairobi. For ease of reference, the handbook has been divided into four key areas. The first part covers History, Setting, University Governance, Campuses and Colleges of the University of Nairobi.

Part two contains information on Common Courses, crucial information on the Student Management Information System and Student portal, Library System, Bookshop, List of University Prizes for best performing students in various faculties, schools and institutes.

Part three contains information on Student Welfare services available under the Dean of Students Office, Student Accommodation, University Health Services and Sports and Games Directorate.

The final section details rules and regulations governing conduct of students including examination regulations and student Government and Professional Associations. Campus Addresses and Telephone numbers and the Halls of Residence by Campus and College have been included in the Appendices.

After reading this handbook, we hope you will have a better understanding of the University, its staff and services. Please do not hesitate to call on the staff in the office of the Dean of Students, situated in each college, for assistance and more information.

Prepared by the
Office of the Dean of Students
VISION

Our vision is to be a world-class university committed to scholarly excellence.

MISSION

Our mission is to provide quality university education and training and to embody the aspirations of the Kenyan people and the global community through creation, preservation, integration, transmission and utilization of knowledge.

CORE VALUES

In order to realize the above vision and mission, certain shared values shall be nurtured. There is great need for the University to be guided by the right values derived from the virtues and moral standards of the Kenyan and wider society.

The University shall be guided by the following core values:

- Freedom of thought and expression. We shall promote and defend freedom of thought and expression in academic inquiry and other activities.
- Innovativeness and creativity. Innovativeness and creativity shall be the hallmark of our activities as we initiate and adapt to change.
- Good corporate governance. We embrace and practice good corporate governance. In this regard, we shall ensure that all our processes and procedures are marked by efficiency, effectiveness and transparency; we are accountable for our decisions and actions; our decision-making processes are participative and consultative; and our decisions and actions reflect meritocracy and are open and transparent;
- Team spirit and teamwork. We shall foster a work environment characterized by team spirit and teamwork.
- Professionalism. In all our actions and interactions, we shall maintain ethical behaviour, professional etiquette and honesty.
- Quality customer service. We shall provide quality services to our clients.
- Responsible corporate citizenship and strong social responsibility. We shall nurture responsible corporate citizenship and strong social responsibility.
- Respect for and conservation of the environment. In all our activities, we shall strive to respect and protect the environment.
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MESSAGE FROM THE VICE-CHANCELLOR

On behalf of the University Council, Management Board and Senate, I wish to warmly welcome you all to the University of Nairobi, the premier institution of higher learning in Kenya. Your admission here is itself confirmation that you are top level students who were able to successfully go through the rigorous secondary school examinations and secure one of the few available slots in the University.

University life has its challenges and for proper management and control, all students are required to abide by the Regulations Governing the Organization, Conduct and Discipline of Students. As University Students, the University and society at large regard you as mature citizens who understand that the main purpose of being here is to acquire knowledge. Consequently, we expect you to take your studies seriously, attend all programmed lectures and study keenly for your continuous assessment tests and semester examinations. Discipline will therefore be critical in the management of your life in the University.

The University has the best pool of trained professors and lecturers in the country who are ready and set to impart knowledge and skills to you. The University also aspires to produce holistic, dignified, well rounded graduates in various disciplines and specializations who meet the demands of the market. Our graduates are also moulded to have effective oral and written communication skills, a firm ethical base, a sense of responsibility, a caring attitude, a global perspective and a desire to pursue life-long learning to excel in their careers.

While the University is keen to pursue this agenda, students are required to ensure they play their part and avoid vices like examination cheating. I need to emphasize that discipline in all facets of a student’s life must be observed all the time. The University of Nairobi is the benchmark upon which many other institutions assess themselves. It has to continue projecting the right image, both at the corporate level and at the level of student affairs. You therefore need to remember that your attitude and behavior impacts on the image of the University.

As you begin your University life, the challenge to you is to ensure that you play your rightful role in maintaining the University’s position as the leading University in Kenya. We remain on track in realizing our vision of a world class University committed to scholarly excellence.

Welcome to you all.

PROF. PETER M.F. MBITHI,
VICE-CHANCELLOR AND PROFESSOR OF VETERINARY SURGERY
MESSAGE FROM THE DEPUTY VICE-CHANCELLOR STUDENT AFFAIRS

I take this opportunity to welcome you to the premier University in Kenya. The Student Affairs Division was established to create a nurturing, student-centered environment which is focused on helping you succeed, connect with the University community and prepare you for life after college. This Division coordinates the Departments and Units responsible for finance, security, counselling, career guidance, work study programmes, sports, accommodation, health services among other services.

Your academic environment and co-curricular activities are designed to ensure that you gain experience outside the laboratory and the formal classroom situation. Your involvement in positive activities while at this University shall contribute greatly to your broader perspective of life, enhance your academic performance and your leadership skills.

I therefore encourage you to actively participate in co-curricular activities and to take full advantage of the support services and facilities we offer. I also encourage you to pay attention to the training that will help you to engage in respectful expression and interaction with others as this will help develop your leadership skills as well as critical and integrative thinking. It’s my sincere hope that your stay at this University will be both challenging and rewarding.

PROF. ISAAC M. MBECHE
DEPUTY VICE-CHANCELLOR (STUDENT AFFAIRS)
MESSAGE FROM THE DEAN OF STUDENTS

Dear Student,

Welcome to the University of Nairobi.

From this moment on, you will be an esteemed student of not only the largest University in this country but also the oldest and the best in many ways. You are therefore going to be part of an important heritage in this country. I must therefore, take this opportunity to congratulate you on your having been able to achieve grades that were good enough to secure yourself a place here.

The University of Nairobi will offer you many opportunities and challenges that are all aimed at providing you with an environment within which to grow and realize your full potential. This means that the esteem that goes along with being a student of the University carries with it a responsibility.

From now on, you will not have teachers following you to see whether you did what you were meant to do or ringing bells to make sure you are in class or in bed. From now on there will be no prefects waiting to report on your behaviour or misbehaviour. From now on there will be no parents checking to see whether you came home on time or slept out. All these and many more will be your responsibility and yours alone.

You will have to learn to manage your own time, your own money and other resources, your own freedom and so on. You will also have to learn to enter into new associations and to manage them.

University life is a multidimensional experience. While you will be expected to excel academically, this should also be a period during which you should take full advantage of the available resources to grow morally, spiritually and in every other respect. In short, this is a time to grow in every way that makes you a whole human person.

There will perhaps be difficult moments in your life here. There is only one little word I would like to tell you about that “There is no problem in this world that is so big that it cannot be overcome.” The sad part would be if you were to keep any disturbing issue to yourself. Officers such as the Dean of Students, Assistant Deans of Students, Counselling Psychologists, Medical Officers, Wardens and SMU Managers are here for that purpose. Most of your lecturers too will be willing to listen and guide you as to what to do, where to go and who to go to. Do not be shy...
to ask questions about any issue that affects you.

In your new associations, it is important to know that you must not trust just anyone. Take time to know people before you make any serious commitments. For the female students, there is a little antisocial behaviour called “Gold Rush”!! Find out what that is and make sure you are not the “Gold”.

Read all the instructions in this information booklet and always keep it near you for reference. While you are here, learn to think critically and ask questions. Do not just follow the crowd. Remember if anything goes wrong you will be held responsible as an individual and not as part of a group.

May Almighty God bless your stay here at the University and give you the strength to persevere through whatever difficulties that may come your way.

DR. (FR.) WAMUGUNDA WAKIMANI D.
DEAN OF STUDENTS AND LECTURER IN SOCIOLOGY
UNDER-GRADUATE STUDIES:

The University of Nairobi has diversified academic programmes and specializations in sciences, applied sciences, technology, humanities, social sciences and the arts. Through self-sponsored programmes, invaluable opportunity has been opened to Kenyans and non-Kenyans, who meet university admission requirements.

The location of the University in the capital city and its environs is an advantage that has seen the university increasingly become a busy hub and citadel of academic activity at all times. In addition to the regular, evening and weekend programmes, classes are conducted at the University’s Campuses in Mombasa and Kisumu and also in the Extra mural Centres located as shown in the map on page 121 at the back of this Student Information Handbook.

BOARD OF POST GRADUATE STUDIES:

The Board of Postgraduate Studies is responsible for the co-ordination of postgraduate programmes with respect to syllabi, monitoring student progress, admission of students, administration of scholarships, research grants, examinations and the general welfare of postgraduate students.

The University has over 10,000 postgraduate students enrolled in various programmes. The population of postgraduate students continues to increase due to the introduction of relevant and innovative programmes which meet the needs of individual students.

Indeed, in line with the University vision, which is “To be a leading center of excellence in the pursuit, development, dissemination and preservation of knowledge, inspired and guided by African values and committed to the virtues of quality and relevance; and to contribute to the dynamic socio-economic and cultural development of Kenya, Eastern Africa and the world at large”, the University offers tailor-made programmes that are demand/customer driven, in collaboration with our partners in order to suit the needs of our society and in a broader context, our world.
CHANCELLOR AND OTHER PRINCIPAL OFFICERS OF THE UNIVERSITY

Dr. Vijoo Rattansi
Chancellor

Dr. Idle Farah
Chairman, University Council

Prof. Peter M.F. Mbithi
Vice-Chancellor

Prof. Henry W. Mutoro
Deputy Vice-Chancellor, Academic Affairs

Prof. Lucy W. Irungu
Deputy Vice-Chancellor, Research, Production and Extension

Prof. Isaac M. Mbeche
Deputy Vice-Chancellor, Student Affairs

Prof. Bernard N.K. Njoroge
Deputy Vice-Chancellor, Administration & Finance
The University of Nairobi owes its origin to several developments in higher education within the country and the region. The idea of an institution for higher learning in Kenya goes back to 1947 when the Kenyan Government drew up a plan for the establishment of a Technical and Commercial Institute in Nairobi. By 1949, this plan had grown into an East African concept aimed at providing higher technical education for the region. In September 1951, a Royal Charter was issued to the Royal Technical College of East Africa and the foundation stone of the College was laid in April 1952.

Around the same period, the Asian Community of East Africa was also planning to build a College for Arts, Science and Commerce as a living memorial to Mahatma Gandhi. To avoid duplication of efforts, the Gandhi Memorial Academy Society agreed to merge interests with those of the East African Governments. Thus, the Gandhi Memorial Academy was incorporated into the Royal Technical College of East Africa in April 1954. The college proceeded to open its doors to the first intake of students in April 1956. Soon after the arrival of students at the college, the pattern of higher education in East Africa came under scrutiny. Through the recommendation of a working party formed in 1958 chaired by the Vice-Chancellor of the University of London, Sir John Lockwood, the Royal Technical University College in East Africa was transformed and on 25th June 1961, the College became the second University College in East Africa, under the name “Royal College Nairobi.”

The Royal College Nairobi was renamed “University College, Nairobi” on 20th May 1964. On the attainment of “University College” status, the institution prepared students for Bachelors Degrees awarded by the University of London, while continuing to offer college diploma programmes. The University College Nairobi, provided educational opportunities in this capacity until 1966 when it began preparing students exclusively for degrees of the University of East Africa, with the exception of the Department of Domestic Science.

With effect from 1st July 1970, the University of East Africa was dissolved and the three East African countries set up their national Universities. This development saw the birth of the University of Nairobi set up by an Act of Parliament. Since 1970, the University of Nairobi has seen many innovations which have contributed
to its development and that of the nation. It has grown from a faculty based university serving a student population of 2,768 (2,584 Undergraduate and 184 Postgraduate students) to a college focused university serving 33,799 students in the 2005/06 Academic Year (with 27,952 undergraduate and 5,847 postgraduate students).

To attain this level of educational progress has been no small feat. Milestones over the years have included mushrooming of academic programmes in the 1970’s, establishment of Campus Colleges in 1985, first double intake in 1986, Property acquisition resulting in Lower Kabete and Parklands Campuses in 1988, intake of the first students undertaking the University component of the 8-4-4 educational systems in 1990.

More recent developments have been the Introduction of self sponsored and part-time programmes including open learning modules, computerization of University processes including management of Student academic life online, acquisition of ISO standard and signing of performance contract with the Government of Kenya through the Ministry of Higher Education.

Truly, the University’s development has been as broad as its current scope is wide. From a humble beginning as a technical college to the status of a leading international teaching and research institution, the University of Nairobi has produced more trained human resources than any other institution of higher learning in Kenya, with over 130,000 graduates to its credit.

SETTING

Kenya gained independence in December 1963. The Republic is approximately 582,644 square Kilometeres and lies astride the equator on the Eastern seaboard of Africa. Kenya’s coastline on the Indian Ocean stretches from the Somalia border in the north, to Tanzania in the south, a distance of over 800 Kilometeres. Kenya lies between Somalia to the East, Ethiopia to the North, Sudan to the Northwest, Uganda to the West and Tanzania to the South. The country is cut across by the Great Rift Valley which runs from North to south and whose depth is between 610 and 941 metres below the rest of the landscape.

Altitude governs the climate of different parts of Kenya. The land above 1609 metres enjoys a climate with good rainfall. Being on the equator, there are no marked seasonal changes. In most parts of the country there are two rainy seasons - “long” and “short” rains. The economy of Kenya, at present, depends mainly on agriculture (tea, coffee, dairy produce, meat, sisal and pyrethrum) and tourism.
There is a fairly extensive light industry in Nairobi and to a lesser extent in other large towns. One tourist attraction is the large variety of flora and fauna to be found in the National Parks and the world’s eighth wonder, the Maasai Mara. Kenya’s population is about 30 million with a concentration in the Central and Western parts of the country. The Northern and Northeastern parts of the country have a sparse population due to the semi-desert climatic conditions prevalent there.

The University is situated in Nairobi, a fast growing city with a population of over 3.5 million. The city centre has an area of over 700 square kilometres and stands at an altitude of 1,675 metres above sea level. It is 480 kilometres west of the Indian Ocean. This beautiful city experiences no real winter or summer because it is near the equator and at a high altitude. The days in Nairobi are warm and the nights are cool for the greater part of the year, with the temperature rarely rising above 80 degrees F (27 degrees C) in the middle of the day or falling below 50 degrees F (10 degrees C) at night.

Nairobi enjoys a temperate climate. The hottest periods, however, occur between January and March and August and October with the coolest period in July. The long rains fall from the end of March to the end of May while the short rains are experienced from the end of October to December. The average annual rainfall is about 800 centimetres. Nairobi is the capital city and the commercial, administrative and cultural centre of Kenya. In Nairobi are found the Parliament Buildings, Headquarters of Government Ministries and Departments. Also, the city is home to the City Hall, State House, National Museums of Kenya, Snake Park, the Arboretum, The Animal Orphanage, churches of various denominations, Mosques, Hospitals, Markets, Art Galleries, Kenyatta International Conference Centre (which houses one of the largest Conference Halls in the world), cinemas, numerous hotels, restaurants, entertainment centres and even a game park. Transportation around Nairobi and its environs is easily available.
UNIVERSITY GOVERNANCE IN BRIEF

The Chancellor:

As head of the University, the Chancellor confers degrees and grants diplomas and other awards of the university. The Chancellor also directs inspection into University operations and advises the University Council when necessary.

The University Council

The University Council is responsible for the administration of the University. It is the supreme policy making body, which, among other things, provides for the welfare of staff and students and after consultation with the Senate, makes regulations governing the conduct and discipline of students of the University. Membership of the Council consists of a chairman, vice-chairman and an honorary treasurer all of whom are appointed by the Chancellor, the Vice-Chancellor, the Deputy Vice-Chancellors, the principal of each constituent college, the principal of each college within the University, not more than ten members appointed by the President to represent the Government, one member of the Senate from each college appointed by the Senate, one person appointed by the Gandhi Memorial Academy Society, two persons appointed by the Convocation from among its members, one person appointed by the Government of each State which is, for the time being, a specified territory, one member appointed by the Staff Association of the University and two members elected by the students’ organization.

The Vice-Chancellor:

The Vice-Chancellor is the Academic and Administrative head of the University and is appointed by the Government after consultation with the University Council.

Deputy Vice-Chancellors:

There are four Deputy Vice Chancellors.

The Deputy Vice-Chancellor, Administration and Finance is the head of the Administration and Finance divisions of the University, whose functions include Management of Personnel Matters, Finance and Assets.

The Deputy Vice-Chancellor, Academic Affairs is the head of all Academic Affairs in the University.

Deputy Vice-Chancellor, Student Affairs is in charge of all student affairs such as
planning, organizing and managing work study programmes, sports and games, catering and accommodation, community service, recreation, health and the security of students.

The Deputy Vice-Chancellor, Research, production and Extension is in charge of planning, organizing and managing research infrastructure development and appropriate policy planning; coordinating administrative and logistical support for research at all levels; coordinating the sourcing of libraries and archives; research branding; quality control and capacity building.

**Principals:**

The Principals are the Administrative and Academic Heads of Colleges.

**Senate**

Senate, under the Chairmanship of the Vice-Chancellor, is the Supreme Academic Body of the University, responsible for considering and recommending regulations regarding admissions, curricula, examinations, discipline and welfare of students.

The Senate is a forum for managers of Faculties, Institutes, Schools and Centres of the University to exchange ideas and views on matters of concern to the University in general and to their units in particular. In addition, it also offers a platform for the students through their representatives to give their views and suggestions, to participate in deliberations on issues touching on their welfare especially in the realm of academics.

Members of the Senate are the Vice-Chancellor, the Deputy Vice-Chancellors, the Principal of each Constituent College, the Principal of each College within the University, the Deans of the Faculties and Directors of Institutes and Schools, the chairpersons of the teaching departments of the University, not more than two professors who are not members of the Senate by virtue of this section elected by the academic board from within each college, two members elected by the Academic Board or equivalent body (if any) of each Constituent College from among the members of such board or body, the Librarian, one representative of each of the boards of the faculties, institutes and school appointed by that board from among those of its members who are not professors and are not members of the Senate by virtue of any other provision of this subsection and six students to be elected by the students’ organization of the University; except that the members of the students’ organization shall not be entitled to attend deliberations of the Senate on matters which are considered by the Chairman of the Senate to be confidential and which relate to the general discipline of students, examination results, the academic performance of students and other related matters.
University Management Board

The University Management Board is responsible for the coordination of University and College development plans, the efficient management of University resources, both human and material and making proposals to the Council and the Senate on policies that have a University-wide application.

Membership of University Management Board (UMB) comprises the Vice-Chancellor – Chairman, the Deputy Vice-Chancellors , the Principals of Constituent Colleges and colleges within the University, Managing Director, University of Nairobi holding Company and the Administration Registrar as Secretary.

UNIVERSITY OF NAIROBI CAMPUSES

The following comprise the various University of Nairobi campuses

i) The Main Campus

Situated near the City Centre and bound roughly by Harry Thuku Road on the East, University way and Nyerere Road to the south, Mamlaka Road to the west and Msonga Wai/Nairobi River to the North. Main campus houses:

- Central Administration
- Jomo Kenyatta Memorial Library
- Bookshop
- Board of Common Undergraduate Courses
- Board of Post-Graduate Studies
- Dean of Students Office
- Office of the Special Student advisor
- Majority of students Halls of Residence and the Central Catering Unit.
- College of Architecture and Engineering comprising the School of Engineering, School of the Built Environment, School of the Art and Design and Institute of Nuclear Science.
- College of Humanities and Social Sciences comprising the Faculty of Arts, School of Journalism, School of Economics, Institute of Diplomacy and International Studies and Institute of Development Studies, Population Studies and Research Institute and Centre for Translation and Interpretation.
ii) The Chiromo Campus

Located across the Msonga Wai River, some two kilometers from the Main Campus off Riverside Drive, this campus accommodates the College of Biological and Physical Sciences within which fall

- The School of Physical Sciences
- The School of Biological Sciences
- The School of Computing and Informatics
- The School of Mathematics
- The Centre For Biotechnology and Bioinformatics (CEBIB)
- The Preclinical Departments of Human Anatomy, Biochemistry, Physiology and Veterinary Anatomy and Physiology.
- Examinations Centre.
- I. C. T Centre.

Grogon house a protected colonial monument under the care of the University of Narobi Chiromo Campus

iii) The Upper Kabete Campus

Situated close to the North-Western city boundary off Kapenguria Road, thirteen Kilometers from the Main Campus.

Located here are
• The College of Agriculture and Veterinary Sciences
• The Clinical Departments of the Faculty of Veterinary Medicine
• The Faculty of Agriculture
• Close by and to the East is the Faculty of Agriculture’s Field Station
• The Veterinary farm is some four kilometers to the west along fort smith road
• Kibwezi Field Station for Dryland Research and Utilization located about 250 Kilometers from Nairobi at Kibwezi is affiliated to the College.

iv) The Lower Kabete Campus
School of Business is located about 10 Kilometers from the Main Campus along Lower Kabete Road.

v) The Kikuyu Campus
The College of Education and External Studies is located approximately 24 Kilometers from the Main Campus in Kiambu County on the outskirts of Nairobi near Kikuyu town.

vi) The Kenyatta National Hospital Campus
Located about five Kilometers from the Main Campus within Kenyatta National Hospital is the College of Health Sciences.

vii) The Parklands Campus
School of Law and the Centre for Advanced Studies in Environmental Law and Policy are located at Parklands Campus.
viii) Kenya Science Campus

Formerly the Kenya Technical Teachers Training College, Kenya Science is now a campus of the University of Nairobi under College of Education and External Studies

ix) Mombasa Campus

Mombasa Campus is located in the heart of the Coastal town of Mombasa at Uni-Plaza and offers courses in Bachelor of Laws, Bachelor of Commerce, Masters in Business Administration and all diploma courses.

x) Kisumu Campus

Kisumu Campus is located on the Lakeside City of Kisumu on the western part of Kenya in Mega City Plaza. The courses offered here are: Bachelor of Commerce, Bachelor of Laws and Masters in Business Administration.
UNIVERSITY OF NAIROBI COLLEGES

The University of Nairobi has six Colleges as follows:-

- College of Agriculture and Veterinary Sciences (CAVS)
- College of Architecture and Engineering (CAE)
- College of Biological and Physical Sciences (CBPS)
- College of Education and External Studies (CEES)
- College of Health Sciences (CHS)
- College of Humanities and Social Sciences (CHSS)

COLLEGE OF AGRICULTURE AND VETERINARY SCIENCES

The College of Agriculture and Veterinary Sciences is located off Kapenguria Road, 14 kms to the Northwest of Nairobi. As the University has evolved, so too has the College. The college has a fully stocked library, clinics and laboratories to supplement the education provided in lectures. The College comprises two faculties namely, Faculty of Veterinary Medicine and Faculty of Agriculture.

Today, students are prepared for various fields in the Veterinary Sciences at both the undergraduate and postgraduate levels, with undergraduates beginning studies in the College of Biological and Physical Sciences in the department of veterinary anatomy and physiology at Chiromo campus.

Faculty of Veterinary Medicine

The Faculty of Veterinary Medicine has the following departments:-

- Veterinary Anatomy and Physiology;
- Animal Production
- Clinical Studies
- Public Health, Pharmacology and Toxicology (PHPT)
- Veterinary Pathology, Microbiology and Parasitology
- The Veterinary Farm – directly under the Dean’s Office Biochemistry -Service Department.

Courses Offered
Certificate Programmes

- A 5 week Certificate Course in Artificial Insemination and Fertility Management

Diploma Programme

- Diploma in Animal Health and Production
- Diploma in Leather Technology

Bachelor Programmes

- Bachelor of Veterinary Medicine (BVM)
- Bachelor of Science in Biomedical Technology
- Bachelor of Science in Fisheries and Aquaculture Management
- Bachelor of Science in Leather Science and Technology
- Bachelor of Science in Wildlife Management and related options

Masters Programmes

- Master of Science in Animal Nutrition and Feed Science
- Master of Science in Animal Genetics and Breeding
- Master of Science in Livestock Production Systems
- Master of Science in Poultry Science
- Master of Science in Pharmacology and Toxicology
- Master of Science in Veterinary Public Health
- Master of Science in Veterinary Medicine
- Master of Science in Veterinary Surgery
- Master of Science in Veterinary Theriogenology
- Master of Science in Natural Products and Bio-prospecting
- Master of Science in Leather Science
- Master of Science in Veterinary Epidemiology and Economics
- Master of Science in Veterinary Pathology and Diagnostics
- Master of Science in Clinical Pathology and Laboratory Diagnosis
- Master of Science in Applied Veterinary Parasitology
- Master of Science in Applied Microbiology
- Master of Science in Fish Science
- Master of Science in Clinical Studies
- Master of Science in Wildlife Health Management
- Master of Science in Comparative Mammalian Physiology
- Master of Science in Reproductive Biology
- Master of Science in Vertebrate Anatomy and Cell Biology
• Master of Science in Veterinary Pathology, Microbiology and Parasitology

**Post Graduate Diplomas**

• Post graduate Diploma in Epidemiology and Disease Surveillance.

**Ph.D. Degrees** are offered in all disciplines.

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**The Faculty of Agriculture**

The Faculty of Agriculture opened its doors to the first 41 students in the 1970/1971 academic year. The Faculty currently has five departments:

- Agricultural Economics
- Food Science Nutrition and Technology
- Plant Science & Crop Protection
- Animal Production
- Land Resource Management of Agricultural Technology

*Prof. John Wangai Kimenju*

*Ag. Dean, Faculty of Agriculture*

**Bachelor Programmes**

- Bachelor of Science in Food Science and Technology
- Bachelor of Science in Food, Nutrition and Dietetics
- Bachelor of Science in Range Management
- Bachelor of Science in Agribusiness Management
- Bachelor of Science in Agricultural Education and Extension
- Diploma in Crop Protection

**Masters Programmes**

- Master of Science in Food Science and Technology
- Master of Science in Applied Human Nutrition
- Master of Science in Plant Breeding
- Master of Science in Horticulture
- Master of Science in Agronomy
- Master of Science in Agricultural Resource Development
- Master of Science in Crop Protection
- Master of Science in Plant Pathology
- Master of Science in Agricultural and Applied Economics
- Master of Science in Soil Science
- Master of Science in Range Management
- Master of Science in Agricultural Economics
- Master of Science in Livestock Production System
- Master of Science in Poultry Sciences
- Master of Science in Animal Genetics and Breeding
- Master of Science in Agricultural Information and Communication Management
- Master of Science in Land and Water Management
- Ph.D. Degrees are offered in all disciplines and in Ph.D in Dry Resource Management and in Animal Science

The Institute of Dryland Research, Development and Utilization

It was established in 1995 with the main objective being the establishment of appropriate research and academic programmes and suitable utilization of drylands, under the College of Agriculture and Veterinary Sciences. The major area which the Institute is currently addressing is dissemination of technologies developed in the Institute to the local communities living in the dryland areas of Kibwezi where the Institute has 5,400 ha of land; approximately 250 km. from Nairobi.

Wangari Maathai Institute for Peace and Environmental Studies

Wangari Maathai Institute is located in Upper Kabete Campus under the College of Agriculture and Veterinary Sciences. It is a world-class Institute committed to the promotion of academic achievement, research, excellence in experiential learning, sustainable environment, and culture of peace as an embodiment of the aspirations of the Kenyan people and the global community. It is an Institute for learning and scholarship; preparing students for academic pursuits, professional development, enhanced personal lives, and responsible global citizenship; extending the frontiers of knowledge through research, creative works, and scholarship; fostering an intellectual culture that bridges theory with practice; contributing to social, economic, and cultural development; and, through intellectual products and community outreach services, enhances the quality of life of the people of Kenya and all humanity.

As an institution, it focuses on community empowerment and service to bring about transformational leadership for sustainable environmental management of
our natural resources. It seeks to embrace the ideals and works of the Nobel Peace Laureate, Prof. Wangari Muta Maathai and the Green Belt Movement (GBM) which offer practical applications of holistic inter-disciplinary knowledge to build capacities at local, national and continental levels.

**COLLEGE OF ARCHITECTURE AND ENGINEERING**

The College of Architecture and Engineering has played a big role in the development of the nation and region both physically and economically. Students from the college have benefited most of the countries in the region with their knowledge in solving practical problems for government departments and agencies, local authorities and private organizations.

The College of Architecture & Engineering consists of the School Of Engineering, the School Of Arts And Design, the School Of Built Environment, the Institute of Nuclear Science & Technology and the Industrial Research Consultancy Unit (IRCU)

**School of Engineering**

The School of Engineering, which was started under the Royal Technical College, has provided quality engineering education since 1956. It has the following five departments and a service unit namely:

- Department of Environmental and Biosystems Engineering
- Department of Civil and Construction Engineering
- Department of Mechanical and Manufacturing Engineering
- Department of Geospatial and Space Technology
- Department of Electrical and Information Engineering
- Institute of Nuclear Science and Technology
School of Engineering

Bachelors Programmes

- Bachelor of Science Electrical Engineering
- Bachelor of Science Civil Engineering
- Bachelor of Science Mechanical Engineering
- Bachelor of Science Geospatial Engineering
- Bachelor of Science Environmental and Biosystems Engineering

Masters Programmes

- Master of Science in Geographical Information Systems (GIS)
- Master of Science in Surveying
- Master of Science in Mechanical Engineering
- Master of Science in Electrical and Information Engineering
- Master of Science in Environmental and Biosystems Engineering
- Master of Science in Civil Engineering

Phd Programmes

- PhD in Civil Engineering
- PhD in Geographical Information Systems (GIS)
- PhD in Mechanical Engineering
- PhD in Environmental and Biosystems Engineering
- PhD in Electrical Engineering
- PhD in Energy Management
- PhD in Surveying

Post Graduate Diploma Programmes

- Postgraduate Diploma in Geographical Information Systems (GIS)
- Master of Science in Civil Engineering
- Master of Science in Energy Management
- Postgraduate Diploma in Energy Management
The School of Arts and Design

The School of the Arts and Design was established in January, 2006 and has evolved from the previous Department of Design (DoD), in the University, which had been in existence since the mid 1960s. By 1967, a 3 year Bachelor of Arts in Fine Arts and Bachelor of Arts in Design were offered as Degree Courses. Admissions were by portfolio until 1975. The basic structure was a one-year foundation course for the degree program and a specialization (major) with subsidiaries (minors) selected for the proceeding two years.

In 1973-1974 Fine Art moved to Kenyatta College, presently Kenyatta University and the Design Degree course moved toward preparing student for professional careers in design especially in the fields of Graphics, Textiles and Exhibition Design. In the following years there were few inclusions and deletions in the area such as Economics, Engineering (Polytechnic), Art (Polytechnic) and Architecture. Yet, changes that are more fundamental were made to the syllabus in preparation for the 8-4-4-4 groups in the early nineties where specializations were re-introduced.

Bachelors Programme
- Bachelor of Arts in Design
Masters Programme
- Masters of Arts in Design
Phd Programmes
- Doctor of Philosophy in Design

Institute of Nuclear Science and Technology

The Institute of Nuclear Science which began in 1979 as Centre for Nuclear Science Techniques within the School of Engineering offers a Master of Science and Doctoral Studies in Nuclear Science. It also provides a wide range of consultancy services in areas such as Air Pollution Monitoring, Material Analysis, Radiation Measurement, repair and maintenance of scientific instruments and computer assembly.
The School of the Built Environment

The School of the Built Environment was created in 2006 following the re-structuring of the former Faculty of Architecture, Design and Development. It has over 70 teaching staff and 1600 students and offers a range of educational opportunities spanning the diverse range of professions involved in the planning, design and construction, development and costing, valuation and management of our environment and infrastructure.

The driving philosophy is geared towards the promotion of effective training, education, relevant research and academic excellence in the built environment and related fields.

Diploma Programme

- Diploma in Estate Agency and Property Management

Bachelors Programme

- Bachelor of Architecture / Architectural Studies
- Bachelor of Arts in Urban and Regional Planning
- Bachelor of Construction Management
- Bachelor of Quantity Surveying
- Bachelor of Real Estate

Masters Programmes

- Master of Arts in Construction Management
- Master of Arts in Planning
- Master of Science in Valuation and Property Management
- Master of Urban Management
- Master of Architecture

Postgraduate Diploma

- Postgraduate Diploma in Housing Administration

Phd Programmes

- Phd. in Urban and Regional Planning
- Phd. in Architecture
- Phd. in Construction Management
- Phd. in Land Economics
COLLEGE OF BIOLOGICAL AND PHYSICAL SCIENCES

The College is located at Chiromo Campus and consists of the School of Physical Sciences, the School of Biological Sciences, the School of Computing and Informatics, the School of Mathematics, the Centre For Biotechnology and Bioinformatics (Cebib) and the Preclinical Departments of Human Anatomy, Biochemistry, Physiology and Veterinary Anatomy and Physiology.

The School of Physical Sciences

The School of Physical Sciences (SPS) is located at Chiromo Campus at the Physical Science block and the Chemistry block. The School is part of the former Faculty of Science which was one of the oldest Faculties in the University of Nairobi prior to the major restructuring of the University in the early part of 2006. The School of Physical Sciences is now comprised of the Departments of chemistry, geography and environmental studies, geology, meteorology and physics.

The main Degree Programmes in the School are in these five subject areas. Students are however, free to combine subjects from other schools, namely the School of Mathematics and the School of Biological Sciences.

Bachelors Programmes

- Bachelor of Science
- Bachelor of Science in Industrial Chemistry
- Bachelor of Science in Analytical Chemistry
- Bachelor of Science in Geology
- Bachelor of Science in Environmental Geoscience
- Bachelor of Science in Meteorology
- Bachelor of Science in Microprocessor Technology & Instrumentation
- Bachelor of Science in Astronomy and Astrophysics
- Bachelor of Science in Atmospheric Science
Postgraduate Diploma

- Postgraduate Diploma in Environmental and Natural Disaster Management
- Postgraduate Diploma in Meteorology
- Postgraduate Diploma in Aviation Meteorology
- Postgraduate Diploma in Operational Hydrology
- Postgraduate Diploma in Water Resource Management and Conservation

Masters Programmes

- Master of Science in Environmental Chemistry
- Master of Science in Geology
- Master of Science in Meteorology
- Master of Science in Physics
- Master of Science in Geography
- Master of Science in Agrometeorology
- Master of Science in Aviation Meteorology
- Master of Science in Chemistry
- Master of Science in Hydology
- Master of Science Sustainable Urban Development

Ph.D

- PHD in Chemistry
- PHD in Physics
- PHD in Geology
- PHD in Meteorology

The Centre for Biotechnology and Bioinformatics (CEBIB)

The centre for Biotechnology and Bioinformatics (CEBIB) was formed to serve as a shared facility to facilitate and strengthen research and product development in Biotechnology and Bioinformatics within the University and the region. The formation underscores the realization that Biotechnology is an interdisciplinary subject with wide ranging applications of scientific and engineering principles in different fields such as agriculture, food and feed, medicine, industry and the environment, which are of profound importance to mankind.
Courses Offered at CEBIB:-
- Master of Science in Biotechnology
- Master of Science in Bioinformatics
- PhD in Biotechnology
- PhD in Bioinformatics

School of Computing and Informatics
This was formally the Institute of Computer Science based at Chiromo Campus. The School focuses on Computer Studies and currently offers the following courses:

Diploma Programme
- Diploma in Computer Science

Bachelor Programme
- Bachelor of Science in Computer Science

Post Graduate Diplomas
- Postgraduate Diploma in Information Systems.
- Postgraduate Diploma in Computer Science.

Masters programmes
- Master of Science in Information Systems.
- Master of Science in Applied Computer Science.
- Master of Science in Computer Science

Phd
- Ph.D in Computer Science

School of Mathematics
The School of Mathematics is one of the largest schools in the University of Nairobi established in 2005 during the restructuring from the then departments of mathematics at CBPS and CEES. It has 50 teaching staff and 6 non-teaching staff with about 2000 students each year including more than 40 postgraduate students. Service courses students exceed 1500 in number.

The School of Mathematics offers specialised training in Pure Mathematics, Applied Mathematics, Statistics, Biometry, Actuarial Science, Modelling and Operations Research. Members of the school are actively involved in advanced and applied research of problems that arise in such diverse fields as mathematical biology, AIDS testing and control,
vector control, agricultural pest control, educational and manpower planning, mathematical economics, wind energy analysis, analysis of entropy of African languages and survival analysis.

**Bachelor Programmes**
- Bachelor of Science in Actuarial Science
- Bachelor of Science in Mathematics
- Bachelor of Science in Statistics

**Masters Programmes**
- Master of Science in Actuarial Science
- Master of Science in Biometry
- Master of Science in Pure Mathematics
- Master of Science in Statistics
- Master of Science in Social Statistics
- Master of Science in Applied Mathematics

**Post Graduate Diploma**
- Postgraduate Diploma in Actuarial Science

**Ph.D**
- Phd In Mathematics

**School of Biological Sciences**

The School of Biological Sciences was formed in 2006 with the merging of the former departments of Botany and Zoology in line with the University rationalization.

**Bachelor Programmes**
- Bachelor of Science in Environmental Conservation and Natural Resource Management
- Bachelor of Science in Biology
- Bachelor of Science in Microbiology and Biotechnology

**Masters Programmes**
- Master of Science in Plant Ecology
- Master of Science in Applied Physiology and Cellular Biology
- Master of Science in Applied Parasitology
- Master of Science in Taxonomy and Economic Botany
- Master of Science in Plant Physiology And Biochemistry
- Master of Science in Biology of Conservation
- Master of Science in Agricultural Entomology
- Master of Science in Medical and Veterinary Entomology
- Master of Science in Hydrobiology
- Master of Science in Mycology
- Master of Science in Genetic
- Master of Science in Microbiology and Biotechnology

**Ph.D**
- Phd in Biological Sciences
The College of Education and External Studies has its headquarters at Kikuyu Campus, 24 kilometres West of Nairobi. It has six regional centres countrywide commonly referred to as extramural centres. These centres are located in Nairobi, Mombasa, Kisumu, Kakamega, Nakuru and Nyeri and are charged with the responsibility of facilitating the College and the University programmes as a whole. As the University expanded, the college responded by making its programmes flexible and market driven. This response has resulted in an evolution of the College from the departmental status to its full College standing today. The college traces its origin back to the Department of Extra-Mural Studies, which was started under Makerere University in 1953. Within one year, a resident tutor was based in Kenya. Another significant development in the College’s history took place in 1963.

During the year, the amalgamation of the transferred Makerere Extra-Mural Studies Department and the Independent Adult Education Centre of the College of Social Studies, Kikuyu ushered in the Institute of Adult Studies at the then University College, Nairobi. This institute went on to make contributions to both the College, University and the Nation as it embarked on educational innovations such as the Radio Correspondence Course Unit in 1967 and upgraded the certificate in Adult Education to a Diploma in the 1971/72 Academic Year. In 1983, the Institute of Adult Studies was accorded college status and became the college of Adult and Distance Education. In 1988, the College was reorganized, restructured and renamed the College of Education and External Studies.

Today, the College offers several Certificates, Diplomas, Undergraduate and Postgraduate Courses in the three faculties using different modes. Distance learning which is the speciality of the college is more widespread in its programmes. Students take courses in education in their respective faculties and select teaching subjects from the departments in the Faculty of Arts.

School of Education

The School of Education is one of the two Schools constituting the College of Education and External Studies of the University of Nairobi. It comprises five administrative units: the office of the Dean, and four teaching departments:

- Department of Educational Administration and Planning
- Department of Educational Communication and Technology
• Department of Educational Foundations
• Department of Physical Education and Sports

Diploma Programme
• Diploma in Early Childhood Education

Bachelors Programmes
• Bachelor of Education (Arts)
• Bachelor of Education (Early Childhood)
• Bachelor of Education (Science)
• Bachelor of Education (Ict)

Masters Programmes
• Master of Education (Measurement and Evaluation)
• Master of Education (Education Administration and Planning)
• Master of Education (Education Foundations)
• Master of Education in Early Childhood
• Master of Science Education

Post Graduate Diploma
• Post Graduate Diploma in Education

School of Continuing and Distance Education
For the last 50 years, the School of Continuing and Distance Education (SCDE) has been the leader in Open and Distance Learning (ODL) in Kenya. Its activities date back to 1953 when the first Department of Extra Mural Studies was founded in Makerere with a resident tutor for Kenya. As the forerunner of the present University of Nairobi, the School has consistently maintained its position of leadership by being the torch bearer in the area of ODL. It has faithfully carried out its mandate of providing quality education and extending the University’s reach and hence, training opportunities to the wider population in our country.

Certificate Courses
• Certificate in Sales and Marketing
• Certificate in Business Management
• Certificate in Public Relations
• Certificate in Personnel Management and Industrial Relations
• Certificate in Guidance and Counseling
• Certificate in Purchasing and Supplies
• Certificate in Policy Planning and Implementation
• Certificate in Management Skills
• Certificate in Adult Education Community Development
• Certificate in Open and Distance Learning

Diploma Programmes
• Diploma in Adult Education and Community Development
• Diploma in Business Management
• Diploma in Sales and Marketing
• Diploma in Human Resource Management
• Diploma in Public Relations
• Diploma in Guidance and Counseling
• Diploma in Youth Development Work
• Diploma in Project Planning and Management
• Diploma in Purchasing and Supplies Management

Bachelor Programmes
• Bachelor of Education (Arts) External Studies
• Bachelor of Education (Science) External Studies
• Bachelor of Project Planning and Management

Masters Programmes
• Master in Distance Education
• Master of Arts in Project Planning and Management
• Masters in Peace Education

Post Graduate Diplomas

School of Education has won USD 300,000 from USAID to Launch Early Grade Instruction Curriculum
• Post Graduate Diploma in Education (External)
• Post Graduate Diploma in Human Resource Management
• Post Graduate Diploma in Project Planning and Management
• Post Graduate Diploma in Adult Education and Community Development
• Post Graduate Diploma in Distance Education

Ph.D
• Ph.D in Distance Education
• Ph.D in Project Planning and Management

Centre for Open and Distance Learning

The Centre for Open and Distance Learning is an initiative of the University of Nairobi for providing and maintaining equitable opportunity for accessing quality university education to Kenyans and beyond using open and distance learning modes. It is committed to being a centre of excellence in open and distance learning.

Mr. J. O. Odumbe
Director, Open and Distance E-Learning Centre
The college of Health Sciences is situated at the Kenyatta National Hospital Campus, 3 kms from the Main Campus. It has three faculties and eighteen departments. The pre-clinical departments are housed at Chiromo Campus while the clinical departments are located at Kenyatta National Hospital Campus. The School of Medicine was inaugurated on the 7th March, 1968. A group of eight nurses graduated with a diploma in advanced nursing in June, 1970. They were prepared for multiple roles including teaching, administration, community health nursing, mental health and psychiatric nursing practice. The first doctors with MBChB Degrees graduated in April 1972. The school of Dental Sciences and School of Pharmacy started as departments of the Faculty of Medicine in 1974, and were inaugurated as fully fledged faculties in 1995.

School of Medicine

The School started in 1967 with 30 students and currently has 14 departments and thematic units with a vibrant faculty of 239 members of Academic Staff specialized in various fields. Besides training, research and health policy formulation, it offers specialized service to patients in Kenyatta National Teaching and Referral Hospital – an 1800 bed level 6 Hospital, the largest in the region.

Diploma Programmes
- Diploma in Clinical Audiology & Public Health Otology

Bachelor Programmes
- Bachelor of Science in Biochemistry
- Bachelor of Science in Anatomy
- Bachelor of Science in Medical Physiology
- Bachelor of Medicine And Bachelor of Surgery

Masters programmes
- Master of Science in Clinical Psychology
- Master of Public Health (Mph)
- Master of Medicine (General Regulations)
- Master of Science in Medical Physiology
- Master of Medicine in Neurosurgery (Mmed-Ns).
- Master of Science in Clinical Cytology
• Master of Science (Biochemistry)
• Master of Science in Human Anatomy
• Master of Science in Medical Microbiology
• Master of Medicine in Ophthalmology
• Master of Medicine in Paediatrics And Child Health
• Master of Medicine Degree in Psychiatry (M.Med Psych.)
• Master of Medicine in Human Pathology
• Master of Medicine in General Surgery
• Master of Medicine in Anaesthesia
• Master of Medicine in Otorhinolaryngology-Head and Neck Surgery
• Master of Medicine in Diagnostic Radiology
• Master of Medicine in Obstetrics And Gynaecology
• Master of Medicine in Clinical Medicine
• Master of Science (General Regulations)
• Master of Medicine in Internal Medicine

Post Graduate Diplomas

• Post Graduate Diploma in Clinical Audiology and Public Health Otology.
• Postgraduate Diploma in Psychiatric Social Work
• Postgraduate Diploma in Psychotrauma Management
• Postgraduate Diploma in Psychoactive Substance Abuse
• Postgraduate Diploma in Bio-Medical Research Methodology

Ph.D

• Ph.D.(Medicine)
• Doctor of Medicine
• D.Sc. (Medicine)

School of Dental Sciences

The School of Dental Sciences started from a humble beginning in 1974 as a Department (The Department of Dental Surgery) in the Faculty of Medicine. The first group of eighteen (18) students was admitted in 1974 to pursue the Course leading to the Degree of Bachelor of Dental Surgery (BDS) of the University of Nairobi. To facilitate its inception and growth, the Department acquired and renovated, the then building structures for the former Princess Elizabeth Maternity in 1977 with financial and material support from the Government of the Federal Republic of Germany. The aim was to have a University Teaching Dental Hospital. Initially, the Department had only
nine (9) dental units, but these soon grew to fifty two (52) distributed in various clinics. Upon the restructuring of the University in 2005, the then Faculty of Dental Sciences assumed its present name as a school. The School offers degree courses at both bachelor and post graduate level in

- Bachelor of Dental Surgery
- Master of Dental Surgery (Mds) in Oral And Maxillofacial Surgery
- Ph.D. (Dental Surgery)
- D.Sc. (Dental Surgery)
- Master of Dental Surgery (Mds) in Paediatric Dentistry
- Master of Dental Surgery (Mds) in Periodontology

School of Pharmacy

The School of Pharmacy was started in 1974 as a department in the Faculty of Medicine and became a full fledged faculty in 1995 offering degree courses in Pharmacy at both Undergraduate and Postgraduate levels. Currently, foreign students constitute about three percent of the student population. It has a large base of influential alumni. In this respect, the School holds a special place in Kenya and inevitably its traditions and systems tremendously impact on operations of the rest of pharmaceutical education and practice in the country.

Courses offered are

- Bachelor of Pharmacy
- Masters of Pharmacy in Pharmaceutical Analysis
- Masters of Pharmacy in Clinical Pharmacy
- Masters of Science in Pharmacognosy and Complementary Medicine
- Masters of Science in Molecular Pharmacology
- Masters of Pharmacy in Pharmacoepidemiology and Pharmacovigilance
- Masters of Pharmacy in Industrial Pharmacy
- Post Graduate Diploma in Pharmaceutical Analysis
- Ph.D. (in all the above disciplines)
- Doctor of Science (DSc, Pharmacy, DSc Allied Sciences)

Research and Consultancy Services are also Offered in the School of Pharmacy
The Pharmacy Practice Centre (PPC)
The center provides Pharmaceutical Services, as well as serving as a training, consultancy and research center in all aspects of Pharmaceutical healthcare services. It is also one of the Income Generating Units of the School.

Drug Analysis and Research Unit (Daru)
This unit offers analytical and consultant services and also undertakes research in the following areas:

(i) Provision of analytical services at a fee to the Private and Public sectors of the Pharmaceutical Industry using official and approved methods. Certificates of analysis are issued.

(ii) Consultancy on Good Manufacturing Practice (GMP) stability studies following ICH guidelines, method development and validation, product development and bioavailability studies in collaboration with other groups.

(iii) Post marketing surveillance of the quality of pharmaceuticals circulating in the Kenya market in collaboration with the National Drug Quality Control Laboratory (NQCL) of Ministry of Health.

(iv) Research into methods of analysis of Pharmaceuticals, nutripharmaceuticals and phytomedicines (medicines of plant origin)

(v) Consultancy in Drug Registration: Preparation and verification of application dossiers for the registration of drugs.

Mitishamba Drug Research Centre (Mdrc)
This is a multidisciplinary research center based in the Department of Pharmacology & Pharmacognosy. Its aim is to carry out Phytochemical, Pharmacological, Toxicological and Microbiological studies of medicinal plants, especially traditional herbal remedies for human and veterinary use.

School of Nursing Sciences
The School of Nursing Sciences was initially a Department in the Faculty of Medicine for close to 38 years, before being fully established as a school in January 2006 with its own director. It offers training of nurses both at undergraduate and postgraduate levels with its own director. This was seen as necessary to allow growth and expansion in teaching and research. It has four functional and thematic units namely:

- Medical /Surgical Nursing
- Obstetrics/Midwifery and Gynecological Nursing
• Community Heath Nursing;
• Nursing Education and Administration.

Undergraduate Programme
The school offers an Undergraduate Degree leading to the Bachelor of Science in Nursing (BScN). The programme is offered both as a basic and as an upgrading course of the Diploma (Registered) Nursing; The programme integrates Basic Sciences, Social Sciences, Health and Nursing Sciences. The Diploma in Advanced Nursing (DAN) was phased out in November 1998 to pave way for the expansion and consolidation of the BScN Programme.

Masters Programme
The Master of Science Degree in Nursing was established in 2004, being the first of its kind in East Africa. It is a full-time clinical, theory and dissertation based programme which provides opportunities for graduate nurses to specialize in many areas of the nursing discipline over a period of two years.

A Doctor of Philosophy Degree in Nursing has also been established in the School. The course is offered by both coursework and thesis over a period of no less than three years. All the areas of nursing sub-specialization can be pursued under the guidance of either local or incorporated external supervisors.

Centre for HIV Prevention and Research
The Centre For HIV Prevention and Research in the College of Health Sciences participates in the active contribution to the University of Nairobi vision of being a leading Centre of Excellence in the pursuit, development, dissemination and preservation of knowledge regarding HIV transmission and AIDS impact at all
levels and within African values in the interest of a Kenya without AIDS.

Its mission is to build the capacity of multisectoral and multidisciplinary partners to reduce HIV transmission and mitigate the impact of HIV/AIDS on vulnerable populations through multisectoral evidence based interventions in the areas of programmes, training and research. Similarly, tested models of replication will be produced as a contribution of the University of Nairobi, being a Seat of Excellence to the Kenyan and global community.

School of Public Health

The School of Public Health, (SPHUN), was established in September 2010 through the transformation of the Department of Community Health (DCH).

DCH has favoured a multidisciplinary approach to public health through which students can learn to carefully analyze the epidemiological, behavioural, clinical and managerial aspects of health problems as well as develop the necessary skills for addressing these problems. The department trains high level health care personnel and conducts research in public health. As a leading public health training centre within the region, DCH has trained more than 250 public health professionals over the past 25 years in the Master of Public Health (MPH) programme and special courses, thus enhancing its international character and reputation. The Department has been involved in dealing with national and regional public health challenges with other institutions.

Institute for Tropical and Infectious Diseases (UNITID)

The University of Nairobi Institute for Tropical and Infectious Diseases (UNITID) was established in 2003, with the mandate of harnessing research activities within the College of Health Sciences in general and the School of Medicine in particular; and initiate training programmes geared towards management and control of infectious diseases. The establishment of the institute in a tropical setting is meant to attract scholars and researchers from diaspora who are interested in studying these conditions in their natural environment. The institute through pooling of the expertise in areas of epidemiology and biostatistics, laboratory, medical and social sciences, should improve on the quality of research and training.
Dress Code for the College of Health Sciences

As a general rule, the College of Health Sciences has approved the dress code as outlined below for members of its community in a bid to provide a good image of the College to its stakeholders.

Personal Grooming

Hair:

**Males**
- Well-combed neat preferably short.
- Dying of hair to be restricted to normal colors.
- Dreadlocks not acceptable
- Beards if worn should be kept neat, short and tidy.

All male persons whether they be students, academic or non-academic staff should be dressed in a business-like manner with clean well pressed shirts trousers and ties. Shirts should be tucked in at all times. Jeans, T-shirts, dungarees, corduroys and sagging trousers are not acceptable.

**Body Piercing:** If this is done then avoid exposing those parts of the body.

**Shoes:** Shoes should be closed, low-heeled, well-fitting and appropriately polished especially for practice in the clinical areas.

**Females**
- Well-groomed neat and tidy.
- Hair kept neat and tidy.

If hair is long, then it should not be left hanging below the Shoulders. Braids should be tied neatly at the back. All females (staff and students) should dress in formal office wear, clothes should be well fitting not too loose, not too tight, not too short nor with high open slits. Tight tops with low-neck lines, skin-tight trousers/skirts are not acceptable. All clothing must be well ironed at all times. Caps or hats should not be worn within the premises.

**Oral hygiene:** This must be meticulous to keep away any odor like from tobacco or alcohol.

No smoking is allowed in the school premises.

**Personal Hygiene:** All must practice effective personal hygiene. Perfumes to be used in moderation.

**Nails:** Must be well trimmed and clean. Avoid use of very bright varnish.

**Make-ups:** To be used in moderation - must avoid very bright colors.

**Earrings:** Small sized earrings may be worn. Avoid the hanging
dangling type. Males are not expected to wear earrings at any
time while neck chains must be hidden when worn.

**Shoes:** These should be closed at the front. Sports shoes, slippers
and sneakers are not acceptable as they are not protective.
Socks should be changed on daily basis.

**White coats:** Conventional coats buttoned up and long enough to
serve the purpose. This must be worn all times for clinicals. Sleeves can
either be long or short depending on the personal preference.

**Name tags:** Students should wear name tags at all times indicating their
names and Registration Number, while all members of staff should wear
official University name tags.

**Note:** If a member of staff on the floor is uncomfortable with a
particular students’ mode of dress, then the student must conform.

### COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

The College of Humanities and Social Sciences is the largest of the six colleges that
countain the University of Nairobi. It currently has a total student population
of 33,000 or 52% of the total University of Nairobi
students population. It came into being in 1985
when the University of Nairobi was split into six
colleges in order to improve on the management of
the University. It comprises the following:-

- Faculty of Arts (Main Campus)
- School of Business (Lower Kabete Campus)
- School of Law (Parklands Campus)
- Institute for Development Studies (Main
  Campus)
- Institute of Anthropology, Gender and
  African Studies (National Museums of
  Kenya)
- Population Studies and Research Institute (Main Campus)
- Institute of Diplomacy and International Studies (Main Campus)
- School of Economics (Main Campus)
- School of Journalism and Mass Communication (Main Campus)
- Centre for Advanced Studies in Environmental Law and
  Policy (Parklands Campus)
- Centre for Translation and Interpretation (CCU)
- African Women’s Studies Centre (Kenya Science)
Faculty of Arts

The Faculty of Arts is among the College's oldest faculties. As early as February 1961, the faculty was preparing students for Diploma and Degree Courses under the University Special Relation with the University of London. Students were awarded Bachelor of Arts Degree with Education option. It is, currently the scholastic home to over 170 academics spread across nine departments and one sub-department, namely: Geography, Government, History, Philosophy, Linguistics and Languages, Literature, Religious studies, Sociology and French (sub-department). At present, the Faculty of Arts is one of the largest Faculties in the University with an Undergraduate student population of over 6,000 and 400 postgraduate students registered for various Masters and Ph.D degree programmes.

The Faculty has entered into agreement with Utalii College and is now in addition offering Bachelor of Arts in Hospitality Management and Bachelor of Arts in Travel and Tourism. The Faculty thus offers a total of 17 market-responsive M.A. degrees and Postgraduate Diplomas, 14 B.A. degrees, 2 Bridging courses, 5 Ordinary Diplomas, 7 Certificate courses to choose from depending on need.

Certificate Programmes

- Certificate in Kiswahili
- Certificate in Arabic
- Certificate in Advanced Kiswahili
- Certificate in Advanced Arabic
- Certificate in Drama and Theatre
- Certificate in Religious Studies
- Certificate in French
- Certificate in Natural Resource Management
- Certificate Programme in Italian
- Certificate in Chinese

Diploma Programmes

- Diploma in Social Work and Social Development
- Diploma in Religion and Society
- Diploma in History
- Diploma in Philosophy
- Diploma in Cultural Tourism
- Diploma in Cultural Resource and Management
- Diploma in Criminology and Social Order
- Diploma in Natural Resource Management
- Diploma in Armed Conflict Studies in East Africa

Bachelor Programmes

- Bachelor of Arts in Archeology
- Bachelor of Arts in Social Work
- Bachelor of Psychology (Counselling)
- Bachelor of Arts in Political Science
- Bachelor of Arts in Public Administration
- Bachelor of Arts in History
- Bachelor of Arts in Conflict & Peace Studies
- Bachelor of Arts in Tourism

**Masters Programme**
- Master of Arts in Public Administration
- Master of Political Science and public Administration
- Master of Sociology
- Master of Urban Geography
- Master of Linguistics and Languages
- Master of Literature
- Master of Armed conflict and Peace Studies
- Master of History
- Master of Disaster Management
- Master of Entrepreneurship Development
- Master of Rural Sociology and Community Development
- Master of Religious Studies
- Master of Environmental Planning and Management
- Master of Criminology
- Master of Philosophy
- Master of International Relations
- Master of Medical Sociology
- Master of Labour Management
- Master of Kiswahili
- Master of Transport Geography
- Master of Industrial Geography
- Master of Climatology
- Master of Economic Geography
- Master of Psychology
- Master of Archeology
- Master of Agricultural Geography
- Master of Biogeography
- Master in Water resource Management
- Master of Population Geography
- Master of Geomorphology
- Master of Counselling
- Master of German
- Master of Women in History
- Master of Islamic Civilization

**Ph.D**
- Ph.D. degrees are offered in the above disciplines
School of Business
Lower Kabete Campus

The School of Business is located at Lower Kabete Campus in a quiet, attractive suburb 12 kms from Main Campus. It has developed teaching and research facilities to accommodate a student population of over 12000. Its focus extends far beyond the School's original mandate. At its inception during the 1956/57 academic year in the Royal Technical College of East Africa, the Faculty of Commerce trained students for professional examinations in Accountancy and Secretarial practice. Students throughout Kenya and the region received training from the faculty. This practice continued until the Faculty of Commerce was established in its present form in 1964, producing its first graduates with Bachelor of Commerce degrees in 1967.

The School of Business underwent further changes after 1970 when the University of Nairobi was inaugurated. During the same year, the Departments of Law and Domestic Science were removed from the faculty and reconstituted elsewhere. From the 1972/73 academic year, the School began offering the Master of Business Administration degree programme (MBA).

Today, the School of Business continues to meet national needs by providing trained human resources in commerce. Undergraduates now take common courses in their first and second years, fostering a unified image of the School. In subsequent years, students take service electives offered in Economics and Law, and specialize in one of eight options: Finance, Accounting, Marketing, Insurance, Human Resource Management, Procurement and Supplies Chain Management, Business Information Systems and Operations Management.

Post Graduate Programmes

Master of Business Administration (MBA)
Master of Science (MSc) in Human Resource Management
Master of Science (MSc) in Marketing
Master of Science (MSc) in Entrepreneurship and Innovations Management
Doctor of Philosophy
School of Economics

The School is located in Gandhi Wing, Second Floor, at the Main Campus. Enrolment of students pursuing studies in Economics in the University of Nairobi has expanded significantly over the years and took a quantum jump following the introduction of 8.4.4. system of education with common undergraduate courses component. The Undergraduate economics output is massive but the scope of innovation and the capacity to accommodate more postgraduate students within the confines of a department are rather limited. This state of affairs has forced Kenyan students to seek postgraduate studies opportunities abroad. It is out of this state of affairs that the Senate approved the conversion of the Department of Economics to a fully fledged School of Economics, with a Director as the Head. The School of Economics endeavours to provide the best possible preparation for varied professional careers in an increasingly global economy and has strong collaborative arrangements with both continental and global organizations who have immensely supported the School.

Bachelor Programmes
- Bachelor of Economics
- Bachelor of Economics and Statistics

Masters Programmes
- Master of Arts in Economics
- Master of Arts in Economics of Policy Management
- Master of Arts in Multilateral Trading Systems
- Master of Science in Health Economics and Policy

Ph.D
- PhD in Economics

School of Law

The University of Nairobi School of Law has evolved from its original status as a department in the Faculty of Commerce in 1960 to one of the largest law schools in East and Central Africa. It is located at Parklands area, along Parklands Road, off Limuru Road. The School has three Campuses namely: Parklands, Mombasa and Kisumu and comprises three Departments:-
- Department of Commercial Law
- Department of Public Law
- Department of Private Law

The teaching of the courses and supervision of students are allocated and coordinated through the School
Board chaired by the Dean. Besides the Dean and the chairs of Departments, the following help coordinate academic activities; Academic Programmes Committee (APC), the Postgraduate Programmes Committee and the Dissertations, and LLM Coordinators. The Examinations Committee facilitates the administration, management and processing of examinations. Academic staff at the School are distributed amongst the three Campuses in Nairobi, Kisumu and Mombasa.

The School of Law offers:--
- Bachelor of Laws (LLB)
- Master in Laws (LLM)
- Doctor of Philosophy in Law (PhD)

State-of-the-Art Moot Court Facility at the School of Law.

Institute for Development Studies

The Institute for Development Studies is a multi-disciplinary research organisation that was established in 1965. Its main aim is to focus its research on socio-cultural, political and economic issues of development, focusing on Kenya and Africa.

Associate Social Scientists may undertake doctoral research, receive institute training and support. The IDS admitted the first group of students into the Master of Arts programmes in Development Studies in the academic year 2000 / 2001 and Ph.D candidates in 2003 /2004.
Institute of Anthropology, Gender And African Studies (IAGAS)

The Institute of African Studies was created in August 1970 and charged with the responsibility of promoting and conducting original research on various aspects of African life and culture, Prehistory and History, Ethnography and Social Anthropology, Linguistics; Musicology and Dance, Traditional and Modern Arts and Crafts: Religion and other belief systems. Apart from research, the Institute offers the following academic programmes:

- Bachelor of Arts in Anthropology
- Bachelor of Arts in Gender and Development Studies
- Postgraduate Diploma in Cultural Studies
- Masters of Arts in Anthropology
- PhD in Anthropology
- Postgraduate Diploma in Gender & Development Studies
- Postgraduate Diploma in Management of Heritage and Museum Collection
- Masters of Arts in Gender and Development Studies

Institute of Diplomacy and International Studies (IDIS)

A Diploma course in International Relations was launched by the University in the 1973/1974 academic year. Currently, there is a Master of Arts in International Studies - A postgraduate diploma in International Studies (1 year); Ordinary Diploma in International Studies; MA in International Relations; Post-graduate Diploma in International Relations (full-time-9 months) and PhD in International Studies. These programmes have enabled Kenya and other African countries to increase its trained human resources in the foreign affairs arena. Trainees undergo a one year programme in which practical problems a diplomat faces are emphasized. The programme enables trainees to have an opportunity to undertake field trips to international organizations in Africa and throughout the world. The Institute, in response to market needs has recently launched a Bachelors Degree in International Relations.
Population Studies and Research Institute (PSRI)

The Population Studies and Research Institute was established in June 1976. This institute promotes interdisciplinary research on population, generating data for use by both the private and public sectors. Academic programmes are offered at the diploma and masters level.

Prof. Murungaru Kimani, Director, Population Studies & Research Institute

Centre for Advanced Studies in Environmental Law & Policy (CASELAP)

CASELAP is a teaching and research unit focusing on postgraduate level capacity building in Environmental Policy, Environmental Law and Environmental Diplomacy. The primary objective was, and remains, to develop advanced level expertise in environmental governance. This was a reaction by the University to the fact that despite abundance of scientific and technical information on dangers of environmental degradation, actual threat to environment and depletion of natural resources has continued unabated. Such trends have threatened the threshold of sustainability of resource base and viability of sustainable development for the benefit of the public and private sectors.

Prof. Nicholas Oguge, Director, CASELAP

Centre for Translation and Interpretation

The Centre for Translation and Interpretation (CTI) is a regional postgraduate institution based at the University of Nairobi. It was born out of collaboration between the University of Nairobi, the United Nations and the European Union with the mandate to train translators and conference and community interpreters within the African region. The core functions of the Centre include training of translators and, conference and community interpreters, research and publication, servicing conferences and consulting. The Centre has modern training facilities with state-of-the-art interpreting booths, a library and a computer laboratory.

Prof. Mutiga Jayne M., Director, Centre for Translation & Interpretation
African Women's Studies Centre

Our focus is to bring the African women’s knowledge to visibility, through academic and policy debates in our academic institutions and other fora at the national and regional levels. In addition, we take cognisance of the important linkage between women of Africa and those of African descent but living in other parts of the world.

School of Journalism

From 1970, the School of Journalism offered a two-year diploma course in Journalism. This course was discontinued in 1979. From 1980 to-date, the School offers a programme leading to postgraduate Diploma in Mass Communication. The programme offers practical oriented courses imparting skills in Print and Broadcast Journalism, Public Relations, Editing and Production Skills. In the final segment of their studies, students may specialize in either Print or Broadcast Journalism.

The Masters programme is a theoretically oriented programme more suited to those intending to pursue careers in academia or those who already hold the Diploma. The number of postgraduate students has increased tremendously in the Masters Degree Programme as compared to Postgraduate Diploma. The School has in the recent past launched Bachelor of Broadcast production with specializations in Radio, Television and Films. A student newspaper, the Anvil, is published by the school and circulated on the University’s campuses. In October 2001, the School started offering a Masters Degree Programme in Communication Studies.
COMMON COURSES

Board Of Common Undergraduate Courses (BCUC)

What Every Undergraduate Student Must Know About Common Courses

The Board of Common Undergraduate Courses is a Multidisciplinary Department which offers courses that are taught to all undergraduate students across the board, regardless of the degree programme that a student is enrolled in. These unique courses are effectively called “Common Undergraduate Courses”. By the Statutes requirement, every undergraduate student has to study and pass three of these courses before graduation. These are one Semester courses-meaning that a student studies the course for one semester and sits the final examination at the end of that Semester.

The following courses are currently on offer, although this number may increase with time:

CCS 001: Communication Skills
CCS 002: Fundamentals of Development and Their Applications in Kenya
CCS 003: Human Health
CCS 004: Law in Society
CCS 005: Environmental Science
CCS 006: Chemistry and Its Applications
CCS 007: Science and Technology in Development
CCS 008: Elements of Philosophy
CCS 009: Elements of Economics
CCS 010: HIV & AIDS

Choice of the three courses: CCS 001: Communication Skills and CCS 010: HIV & AIDS are compulsory, and all undergraduate students are required to study them and pass before graduation.

A student from a Science based faculty, school, or institute must select a third course from the following, i.e. CCS 002: Fundamentals of Development and Their Applications in Kenya; CCS 003: Human Health; CCS 004: Law in Society; CCS 008: Elements of Philosophy; or CCS 009: Elements of Economics. Similarly, a student from the Humanities based faculty, school or institute must select a third course from the following, i.e. CCS 002: Fundamentals of Development and Their
Applications in Kenya; CCS 003: Human Health; CCS 004: Law in Society; CCS 005: Environmental Science; CCS 006: Chemistry and Its Applications; or CCS 007: Science and Technology in Development.

Please note that the appearance of CCS 002, CCS 003, and CCS 004 as elective courses for both Science students and those from the Humanities is deliberate, and not a mistake. For effective management, respective faculties, schools, and institutes choose elective courses for their students.

**Registration for Common Undergraduate Courses:** Just like it happens for any other course, students register for Common Undergraduate Courses at their respective faculties, schools, or institutes.

**Course Coordinators:** For effective management, each common Undergraduate Course is assigned a coordinator who is the link between the student and management in all matters concerning the course. Students are expected to first direct any queries that they may have about any Common Undergraduate Course to the respective Course Coordinator before approaching other levels of management. These coordinators are based at various faculties, schools, or institutes as follows:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Base of Coordinator</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCS 001</td>
<td>Communication Skills and Studies Unit, Main Campus</td>
</tr>
<tr>
<td>CCS 002</td>
<td>Institute for Development Studies, Main Campus</td>
</tr>
<tr>
<td>CCS 003</td>
<td>School of Public Health, KNH Campus</td>
</tr>
<tr>
<td>CCS 004</td>
<td>School of Law, Parklands Campus</td>
</tr>
<tr>
<td>CCS 005</td>
<td>Department of Meteorology, Chiromo Campus</td>
</tr>
<tr>
<td>CCS 006</td>
<td>Department of Chemistry, Chiromo Campus</td>
</tr>
<tr>
<td>CCS 007</td>
<td>Department of Food Science, Upper Kabete Campus</td>
</tr>
<tr>
<td>CCS 008</td>
<td>Department of Philosophy, and Religious Studies, Main Campus</td>
</tr>
<tr>
<td>CCS 009</td>
<td>School of Economics, Main Campus</td>
</tr>
<tr>
<td>CCS 010</td>
<td>School of Public Health, KNH Campus</td>
</tr>
</tbody>
</table>

**Caution to students:** In the past, some students have tended to ignore these courses and ended up missing their scheduled graduations. BCUC would like to inform all undergraduate students, that they can avoid this embarrassment by just taking the three courses as scheduled by their faculties, schools, or institutes.

**BCUC location:** BCUC is located on the ground floor of Mahatma Gandhi Wing, Main Campus. Email: bcuc@uonbi.ac.ke
The Student Portal gives students accessibility to information online. This information include: access to Fees statement, Notices, Exam Results and Continuous Assessment Test Results, Timetable, Enquiries on pending results, Enquiries on Student Identity cards , as well as the provision of booking rooms online.

(i) Log In

To log in to the SMIS Portal enter: Registration No as user name, Password: (Should be your National Identity No. or Passport no., as detailed in the Student Online Registration form which you fill and forward to the Faculty /School/ Institute Registrar).

(ii) Portal Home

This gives the student the following provisions:

a) Change Password

b) Request for a Student ID- Student should request for student Identity card by clicking on the link ‘student id’ to either request for a new ID, a re-issue or a replacement or to find out about the status of their ID process.

c) Notice-The students are able to get notices from lecturers, departments or their Faculty

(iii) Fees Statement

This enables a student to view the payments they have made since the commencement of studies. The distribution of the fees payment is available on the link ‘Detailed Fees Statement’.

(iv) Timetables:

This section enables one to view all the courses being taught in the current semester, as well as the venues and their timing. Once a student registers for courses, they can select ‘My Timetable’ to view only the courses they have registered.

Exam timetable

The exam dates, exam venues and exam time are also displayed in this section. A student can opt to view exam details for the courses he/she registered for using the link ‘My ExamTimetable’.
Course Registration

At the beginning of a semester, students need to register for courses that they will take. To register for courses, a student should enter the Course Code e.g. ‘CCS001’; Then select the Exam Type—whether First Attempt, Resit, Retake etc., and the Group –Default group is ‘Group1’. One can only register for courses that are available in the time table.

Provisional and Confirmation of courses

Once a course is successfully registered, it will appear as Provisional and an invoice will be generated. Then, the student should select the unit(s) and click on ‘Confirm Selected Courses’. A unit can only be confirmed if payments have been made.

Dropping of units

A student can drop a unit for various reasons however; a unit can only be dropped if it has not been confirmed. Select/Tick the unit(s) that needs to be dropped and click ‘Drop Selected’.

Results

Results for courses that have been registered can be viewed from this section. Additionally, students are also able to get results of their Course Work/CATs here.

Enquiries

Students can make requests to:

(a) Obtain a Provisional Transcript e.g. for employment or attachment purpose. The status of this request will be displayed in this section.

(b) Enquire about missing exams or CAT marks– The Course code and the Year when the exam was done need to be specified.

Book Room

Students can apply for and confirm rooms online. Once a student applies for a room, they await allocation. Thereafter, an invoice will be generated. Only after payment of fees will a student be able to confirm the room applied for.

NB: Password Resets in case of forgotten passwords, consult the School’s administration to reset your password.

Student’s Information

Ensure that you have filled a ‘Student Online Access Registration Form’ upon joining the institution and submit it to your school’s administrator. The form is available on the Students portal. Select the link ‘Request Login Password’, then
click on the link ‘Student online access registration form’. The link is: http://smis.uonbi.ac.ke/OnlineAccessRegistrationForm.pdf

(ix) E-Learning Portal

The E-Learning portal enables students to access learning materials for courses they have registered for through SMIS. It can be accessed at http://learning.uonbi.ac.ke. To log in enter your registration number as username and Identity Card or passport as password.

Student’s Information

Ensure that you have filled a ‘Student Online Access Registration Form’ upon joining the institution and submit it to your school’s administrator. The form is available on the Students portal. Select the link ‘Request Login Password’, then click on the link ‘Student online access registration form’.

The link is: http://smis.uonbi.ac.ke/OnlineAccessRegistrationForm.pdf

THE CENTRE FOR INTERNATIONAL PROGRAMMES AND LINKS (CIPL)

The Centre for International Programmes and Links (CIPL) started in 1995 as the Office of International Programmes (OIP). Its formation was a recognition of the opportunities and challenges associated with globalization of education. In 2001, CIPL was transformed into the Centre for International Programmes and Links.

The Centre is charged with the responsibility of initiating, promoting, facilitating and coordinating international programmes and links, staff and students exchange and mobility, collaborative research projects and worldwide networking to enhance the University’s positive corporate image, both regionally and internationally.

In recognition of the value foreign students add to a university especially socially, culturally and creating academic diversity, the Centre has been working towards ensuring an increased number of international students.

Main function of the Centre:

- Provision of a focal point for international activities in the University;
- Responsible for the welfare of International visiting staff and occasional students while at the University of Nairobi;
• Assisting in travel arrangements for UoN academic members of staff as well as visiting scholars and occasional students;
• Coordinating of activities of UoN staff/ students visiting universities abroad.
• Keeping record and updating of all links and agreements the University has with International Universities/ Organizations;
• Being involved in negotiations leading to the signing of Memoranda of Understanding (MOU) links and/or aid agreements;
• Liaising with the University’s Legal Officer in scrutinizing draft Memoranda of Understanding (MOU) and agreements before they are executed;
• Receiving records of all correspondences between the benefiting department and the collaborating partner;
• Receiving copies of progress reports periodically submitted to the donor under the terms of the MOU/agreement and recommending renewals or otherwise;
• Ensuring compliance by the benefiting departments and their international counterparts with the terms of the MOU and agreements;
• In liaison with the faculties and departments, the Centre collects and disseminates relevant information on all international agreements;
• Preparation of annual reports on the status, nature and scope of interaction with each of the agreements;

The centre is committed to ensuring that the learning experiences of the international students exceed their expectations. In this connection the Centre works on ways and means of facilitating the international students to have a memorable and fruitful stay at the University of Nairobi. It is advisable that all international students register at the Centre by filling the registration form available at the Director’s Office, Centre for International Programmes and Links.

Location of the Centre for International Programmes and Links:

The current office of the Centre is located on the second floor of Gandhi Wing, next to the School of Economics, Main Campus, University of Nairobi.

Contact:
For further information, please contact:

The Director,
Centre for International Programmes and Links
2nd Floor, Gandhi Wing
Main Campus, University of Nairobi
P O Box 30197 00100
NAIROBI, KENYA
Tel: 214917 or 3318262 Extn 28113

Fax: 214917. E mail: international@uonbi.ac.ke
UNIVERSITY OF NAIROBI LIBRARY SYSTEM

Vision
To be a leading academic centre of excellence in the provision, dissemination and preservation of knowledge in Africa.

Mission
To provide contemporary information services that will empower the University in carrying out its core activities of teaching, learning and community services/consultancy.

THE LIBRARY SYSTEM
The University of Nairobi Library System is composed of the main library, the Jomo Kenyatta Memorial Library (JKML) and fourteen branch libraries listed below:

- College of Agriculture and Veterinary Sciences, Kabete Campus.
- College of Architecture and Engineering, Main Campus.
- College of Biological and Physical Sciences, Chiromo Campus.
- College of Health Sciences at Kenyatta National Hospital.
- College of Education and External Studies, Kikuyu Campus.
- Institute for Development Studies Library, Main Campus.
- Institute of Anthropology, Gender and African Studies Library, Museum Hill.
- Population Studies and Research Institute Library, Main Campus.
- School of Business Library, Lower Kabete Campus.
- School of Law Library, Parklands Campus.
- Kenya Science Campus Library, Ngong Road.
- Mombasa Campus Library.
- Kisumu Campus, 2 libraries.

JKML caters for both College of Humanities and Social Sciences and Architecture and Engineering, Main Campus.

Opening Hours
Libraries are open from 8.00 am to 10.00 pm from Monday to Friday and from 8.00 am to 5.00 pm on Saturday. On Sunday libraries generally open from 9.00 am to 5.00 pm.
SERVICES OFFERED

Dissemination of Information: The library system plays an active role in the dissemination of information to the University Community and beyond. It offers a wide range of facilities in support of both traditional services and modern ICT applications in research. The services include lending, inter-lending (with other institutions), and accessing electronic resources.

Reading Space: To cope up with increasing readers, the Library seating capacity has been expanded in the various campus libraries. All have adequate reading space. New libraries have been built at Parklands, Lower Kabete and Kikuyu Campuses, while new libraries have been established at Mombasa and Kisumu Campuses.

Bindery: The Library has a modern Bindery which handles all library and University requirements including binding of academic theses and dissertations. There are also other facilities for conservation and preservation of information materials.

Photocopying: The Library offers the service subject to observation of copyright laws.

ELECTRONIC RESOURCES

Electronic journals: The Library has access to over 40,000 peer reviewed full text electronic journals in all disciplines to facilitate the teaching and research activities of the University. In addition there is a document delivery service.

Electronic Books: The University has subscribed to over 50,000 e-books from Elibrary and Taylor & Francis
The link to the electronic databases journals and e-books can be accessed at: URL: http://uonlibrary.uonbi.ac.ke

To access the resources remotely, use the URL: https://vpn.uon.ac.ke You will require UON login credentials.

Online databases include:
- African Journals Online (AJOL)
- Geological Society
- AGORA (for Agricultural Information)
- Sage
- Blackwell-Synergy
- HINARI
- Cambridge University Press
- JSTOR
- EBSCO Host Research Databases
- Kenya Law
- Emerald
- Oxford University Press
- Gale Cengage Learning
- Nature Publishing Group
- Institute of Physics
- World Bank e-library
- Wiley Online Library
- IEEE
- Project MUSE

The Mwai Kibaki Library at the Lower Kabete Campus
LIBRARY STOCK
The system has a stock of approximately 740,000 volumes, inclusive of books and bound periodicals. The stock includes general lending and reference materials, as well as specialized research materials.

A catalogue of information materials held in the system is available electronically through the online Public Access Catalogue (OPAC) which is web based. It can be accessed through the Library website and any of the UON libraries.

SPECIAL COLLECTIONS
The Library system has rich and unique information resources in form of special collections. These include:

East Africana: The collection stocks materials on East Africa in general and Kenya in particular. The collection is enriched by the higher degree theses and dissertations of the University of Nairobi as well as relevant ones submitted elsewhere.

UN Collection: The University of Nairobi is a Depository Library of United Nations Publications, and holds publications of selected bodies such as General Assembly, FAO, WHO, ILO, and IAEA.

ARCHIVES AND AUDIO-VISUAL COLLECTION
This collection includes archives of the University of Nairobi and other institutions as well as historical figures. It also stocks audio-visual materials. The collection also includes rare information materials which are unique, priceless and of historical interest.

UON DIGITAL REPOSITORY
The Digital Repository has been established to capture, preserve and disseminate the intellectual output of the University. It manages academic/research materials created by the University community.

GRADUATE RESEARCH LIBRARY
Located on the ground floor of JKML, serves Graduate Students and Lecturers and offers a conducive environment for research.

TEACHING PROGRAMME
The Library offers an MSc in Information Science and a Diploma Course in Library and Information Sciences.

LIBRARY STAFF
The Library system has professional staff who are highly trained, specialized, and experienced in information management and services. They are readily available for consultations.

ADMISSION
The library is open to members of the University Community (students and staff). Non-university members with recognized study and research needs may also be admitted. Admission is by University identity card.
UNIVERSITY BOOKSHOP
The University Bookshop is located in main Campus next to Taifa Hall and in Gandhi Wing. The bookshop stocks textbooks, stationery and supplies to meet academic requirements. An array of novelty items, newspapers and magazines are also available for purchase to meet personal interests and for gifts and hobbies. If items are not available on the shelves, do not hesitate to approach the staff for assistance. The bookshop management will make an extra effort to procure required materials.

For your shopping convenience, the bookshop is open from Monday to Friday, 8:00 a.m. to 6:00 p.m. (open during lunch hour) and Saturday 8:00 a.m. to 2:00 p.m.

Contacts:
Tel: 318262 Ext: 28111/28353
Fax: 245566
E-mail: uonbkshop@mail.uonbi.ac.ke
UNIVERSITY OF NAIROBI PRIZES

1. GANDHI SMARAK NIDHI TRUSTEE FUND
   a) A prize in the form of a gold medal to the best overall student in the whole University with the highest proficiency in both academic and extra-curricular activities.
   b) A prize of Kshs. 10,000.00 to the best final year student in each Faculty/Institute/School.

2. INSTITUTION OF SURVEYORS OF KENYA PRIZE
   a) A prize of Kshs. 10,000.00 to the best final year student in the course of Bachelor of Arts in Land Economics.
   b) A prize of Kshs. 10,000.00 to the best final year student in the Department of surveying.

3. ASIAN COMMERCIAL COMMUNITY ACADEMIC AWARDS
   A prize of Kshs. 20,000.00 to the best accounting student in the School of Business

4. KENYA REINSURANCE CORPORATION
   a) A prize of Kshs. 5,000.00 to the best final year student taking the Insurance option in the School of Business.
   b) A prize of Kshs. 5,000.00 to the best final year student in Actuarial Mathematics.

5. KENYA NATIONAL CHAMBER OF COMMERCE AND INDUSTRY
   A prize of Kshs. 5,000.00 to the best final year student in the School of Business

6. HAMILTON HARRISON AND MATHEWS - Le PELLEY PRIZE
   a) A prize of Kshs. 10,000.00 to the best first year student in the School of law.
   b) A prize of Kshs. 8,000.00 to the best third year student in the School of law.

7. ELIDA PONDS PRIZE
   A prize of Kshs. 10,000.00 to the best student in each of the four departments in the School of Dental Sciences;
   i) Department of Conservation/Prosthetic dentistry
   ii) Department of Paediatric Dentistry/Orthodontics
   iii) Department of Oral and Maxillofacial surgery
   iv) Department of Periodontology/Community Dentistry

8. MATHU AND GICHUIRI PRIZE
a) A prize of Kshs. 10,000.00 to the best second year student in the subject of Price Analysis in Building Economics, School of the Built Environment.
b) A prize of Kshs. 10,000.00 to the best third year student in Quantity Surveying, School of theBuilt Environment.

9. INSTITUTE OF ENGINEERS OF KENYA PRIZE
A prize of Kshs. 5,000.00 to the student with the best final year project in the School of Engineering in the Departments of:

- Environmental and Biosystems Engineering
- Civil Engineering
- Electrical and Electronic Engineering
  - Mechanical Engineering.
- Geospatial and Space Technology

10. PKF KENYA PRIZE
A prize of Kshs. 3,000.00 to the best third year student in the School of Business who presents prize winning project(s).

11. INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS OF KENYA PRIZE
A prize of Kshs. 2,000.00 to the best final year student taking the Accounting and Finance option in the School of Business.

12. UNILEVER KENYA LTD
A prize of Kshs. 10,000.00 to the best final year student in the Schools of Business and Physical Sciences whose performance has been best overall.

(a) OUTSTANDING SCHOLAR AWARD
i) School of Business
ii) Schools of Physical Sciences

(b) MARKETING PRIZE
A prize of Kshs. 5,000.00 to the best final year student with the highest marks in all marketing courses in the School of Business.

(c) BUSINESS ADMINISTRATION PRIZE
A prize of Kshs. 5,000.00 to the best final year student taking the Business Administration option.

d) CHEMISTRY PRIZE
A prize of 5,000.00 to the best final year student with the highest marks in Chemistry
13. KASNEB OUTSTANDING STUDENT PRIZE
   a) Outstanding Accounting student
      A prize of Kshs. 8,000.00 to the best final year student who achieves the highest marks in accounting and finance.
   b) KASNEB (Science) prize
      A prize of Kshs. 4,500.00 to the best second year student in Mathematics, School of Mathematics.
   c) KASNEB (Arts) prize
      A prize of Kshs. 4,500.00 to the best second year student in Economics, School of Economics.

14. PROF. DAVID M. NDETEI MERITORIOUS AWARDS
   a) A prize of Kshs. 10,000.00, a trophy and inscription of the winners name in the Roll of Honours Board to the best undergraduate final year student in Psychiatry, School of Medicine.
   b) A trophy and inscription of the winners name in the Roll of Honours Board to the best Distinction final year M.Sc. (Clinical Psychology) student, School of Medicine.
   c) A trophy and inscription of the winners name in the Roll of Honours Board to the best distinction final year M.Med. (Psychiatry) student, School of Medicine.

15. KAPLAN AND STRATTON PRIZE
    A prize of Kshs. 25,000.00 to the best overall final year student in the School of Law

16. PRICEWATERHOUSECOOPERS PRIZE
    a) A prize of Kshs. 25,000.00 and a trophy (to be maintained in the School) to the best final year MBA student, School of Business.
    b) PRICEWATERHOUSECOOPERS HILDA MATU MEMORIAL PRIZE
       A prize of Kshs. 25,000.00 to the best final year student taking Human Resource Management option, School of Business.
    c) PRICEWATERHOUSECOOPERS EMILY OKEMWA MEMORIAL PRIZE
       A prize of Kshs. 25,000.00 to the best final year student taking Finance option, School of Business.

17. PFIZER PHARMACEUTICAS PRIZE
    A prize of Kshs. 20,000.00 to the best final year student in the School of Pharmacy

18. LABORATORY AND ALLIED PRIZE
    A prize of Gold award, Kshs. 5,000.00 and a certificate to the best final year student in the School of Pharmacy.
    A prize of Silver award, Kshs. 3,000.00 and a certificate to the second best final year student in the School of Pharmacy.
    A prize of Bronze award, Kshs. 1,500 and a certificate to the third best final year student
in the School of Pharmacy.

19. **OMAERA PHARMACEUTICALS PRIZE**
A prize of a medal, certificate and Kshs. 10,000.00 to the final year student who has shown a consistent academic performance in Pharmacology in the School of Pharmacy.

20. **DARAMOLA OLUYEMISI MEMORIAL PRIZE**
A prize of a floating trophy plus a silver cup, handbook of non-prescription drugs Vol. I & II and Kshs. 5,000.00 to the final year FEMALE student who has shown a consistent academic performance and leadership skills in the School of Pharmacy.

21. **REGAL PHARMACEUTICALS LTD EXCELLENCE AWARD FOR PHARMACEUTICS**
A prize of a certificate of merit and kshs.10,000.00 to the best final year student in Pharmaceutics, School of Pharmacy.

22. **COLGATE PALMOLIVE (E.A.) PRIZE**
A prize of Kshs. 10,000.00 to the best student in the Bachelor of Dental Surgery, School of Dental Sciences.

23. **DENTMED (K) LIMITED**
A prize of Kshs. 10,000.00 to the best student in the Science of Dental Materials, School of Dental Sciences.

24. **KENYA MEDICAL ASSOCIATION PRIZE**
   a) Chandaria Prize
   A prize of Kshs. 5,000.00 to the best final year student in the School of Medicine in:-
   i) Medical Microbiology
   ii) Pathology
   b) MBCHB Prize
   A prize of Kshs. 5,000.00 to the best student in Bachelor of Medicine and Bachelor of Surgery, School of Medicine

25. **MARIE RAHIMA DAWOOD PRIZE**
A prize of US$ 125 and a certificate to the best final year student in the Department of Literature, Faculty of Arts.

A prize of kshs. 5,000.00 to the best final year student in the Department of Surgery, School of Medicine.
26. BOC GASES KENYA LTD
A prize of Kshs. 3,000.00 to the best first year Postgraduate student in Anaesthesiology, School of Medicine.
A prize of Kshs 3,000.00 to the best second year Postgraduate student in Anaesthesiology, School of Medicine.
A prize of Kshs. 5,000.00 to the best final year student in the Department of Mechanical Engineering.

27. KAMALA MEMORIAL PRIZE
A prize of Kshs. 5,000.00 to the best final year student in the School of Medicine

28. THE NESTLE FOODS KENYA LTD. MERIT AWARDS
A prize of Kshs. 20,000.00 to the best overall Postgraduate student in the Department of Paediatrics, School of Medicine.

29. AENUE GROUP AWARD
A prize of Kshs. 20,000.00 to the best student in Pre-Clinicals in the Bachelor of Medicine and Bachelor of Surgery programme, School of Medicine.

30. INSTITUTE OF QUANTITY SURVEYORS OF KENYA PRIZE
A prize of Kshs. 5,000.00 to the best Fourth year student in the Department of Building Economics and Management, School of the Built Environment.

31. GENERAL MOTORS KENYA LTD PRIZE
A Prize of Kshs. 5,000.00 to the best final year student in the Department of Mechanical Engineering

32. SURVEY CONSULT PRIZE
A prize of Kshs. 5,000.00 to the best final year student in Surveying, School of Engineering.

33. DR. EDDAH GACHUKIA SCIENCE PRIZE
A prize of Kshs. 5,000.00 and a trophy to the best final year FEMALE student from the School of Engineering in the Departments of:

- Electrical and Electronic Engineering
- Civil Engineering
- Environmental and Biosystems Engineering
- Mechanical Engineering
- Geospatial and Space Technology
34. ULTRAVETIS EAST AFRICA LIMITED
A prize of 5,000.00 and a shield to the best final year Student in Veterinary Clinical studies, Faculty of Veterinary Medicine.

35. KENYA VETERINARY BOARD
A prize of kshs. 15,000.00 and a trophy to be retained in the Faculty and a miniature replica of the same to the best final year student in the Faculty of Veterinary Medicine.

36. PROF. G.M. MUGERA PRIZE
A trophy to be retained in the Faculty and Kshs. 3,000.00 to the best 2nd year student in General Pathology, Faculty of Veterinary Medicine.

37. CENTRAL ARTIFICIAL INSEMINATION STATION TROPHY
A trophy to be retained in the Faculty and Kshs. 5,000.00 to the best fifth year student in Theriogenology, Faculty of Veterinary Medicine.

38. AFRICAN URBAN QUARTELY PRIZE
A prize of kshs. 5,000.00 to the overall best final year student in the Department of Geography.

39. PLO LUMUMBA FOUNDATION AWARD
a) A prize of a certificate of merit and Kshs. 5,000.00 to the best student in “Criminal Procedure Practice”, School of law.
b) LUCY-ONONO MEMORIAL AWARD
A prize of a certificate of merit and Kshs. 5,000.00 to the best female student in the ‘International Human Rights and Humanitarian Law’ course, School of Law.
c) N.H.O MAHONDO AWARD
A prize of Kshs. 5,000.00 to the best student in Constitutional Law, School of Law.

40. ISEME, KAMAU & MAEMA ADVOCATES PRIZE
A prize of Kshs. 10,000.00 to the best final year student in the following combination of subjects, School of Law:

41. PAUL MUSILI WAMBUA AWARD
a) A prize of Kshs. 5,000.00 to the best student in Civil Procedures, School of Law
b) A prize of Kshs. 10,000.00 to the best final year student-Kisumu Campus, School of Law

42. MOHAMED/MUIGAI ADVOCATES PRIZE
A prize of Kshs. 50,000 to the best final 4th year student in the School of Law.
43. **KENYA INSTITUTE OF SUPPLIES MANAGEMENT AWARD**
   a) A prize of Kshs. 25,000.00, a certificate of excellence and one-year membership subscription to the best MBA student in Procurement and Supplies Management option.
   b) A prize of Kshs. 15,000.00, a certificate of excellence and one-year membership subscription to the best fourth year student in Procurement and Supplies Management option.
   c) A prize of Kshs. 10,000.00, a certificate of excellence and one-year membership subscription to the best third year student in Procurement and Supplies Management option.

44. **C.B. RICHARD ELLIS LTD. PRIZE**
   A prize of Kshs. 10,000.00 to the best final year student in the subject of Properties and Facilities Management/Estates Management II in Bachelor of Arts in Land Economics, School of the Built Environment.

45. **THE JOINT BUILDING COUNCIL PRIZE (JBC) PRIZE**
   A prize of Kshs. 5,000.00 to the Postgraduate student with the best research project in M.A. (Construction Management) in the Department of Real Estate and Construction Management.

46. **KNIGHT FRANK ANNUAL AWARD**
   a) A prize of a computer to the best final year student in B.A. (Land Economics).
   b) A prize of Kshs. 5,000.00 to the best final year student in the Department of Real Estate in the following subjects.
      Estates Management
      Valuation
      Real Property Law 1
      Investment Appraisal

47. **M/S KANJUMBA CONSULTANTS PRIZE**
   A prize of Kshs. 10,000.00 to the best final year student in the Course of Quantity Surveying, School of the Built Environment.

48. **CROWN BERGER KENYA LTD PRIZE**
   A prize of Kshs. 25,000.00 to the overall best student in Bachelor of Quantity Surveying, School of the Built Environment.
   A prize of Kshs. 25,000.00 to the overall best student in Bachelor of Construction Management

49. **DAVID AND MARY KIAMBA MEMORIAL PRIZE**
   A prize of Kshs 25,000.00 to the best Final Year Female Student in the whole University.
   A prize of Kshs. 25,000.00 to the best Final Year Student in the Bachelor of Real Estate.
A prize of Kshs. 25,000.00 to the best Final Year Student in the subject of Intellectual Property Law, School of Law.

50. **SAKARBEN AND SHETH PRIZE**
A prize of Kshs. 5,000.00 to the best overall second year student in the School of Law.

51. **DR. MARJORIE OLUDHE AWARD**
A prize of Kshs. 5,000.00, a cup with the winners name inscribed and a bigger version of the same retained in the Faculty to the best Master of Arts Student in the Department of Literature, Faculty of Arts.

52. **DAVIS & SHIRTLIFF PRIZE**
A prize of Kshs. 4,000.00 and a certificate to:
(a) The best fourth year Mechanical Engineering student in Fluid Mechanics
(b) The best fourth year Civil and Construction Engineering student in Fluid Mechanics
(c) The best fifth year Environmental & Biosystems Engineering student in water resources
(d) The best fourth year female student in the Electrical & Electronics Engineering Department
(e) The best fourth year female student in the department of Geospatial and Space Technology.
(f) The best final year student in Hydrogeology

53. **CHRI SOM AGENCIES LTD PRIZE**
A prize of Kshs. 10,000.00 and a trophy to the best final year student in graphic design.

54. **UNIVERSITY OF NAIROBI ALUMNI ASSOCIATION PRIZE**
A prize of Kshs. 10,000.00 to the best overall student in each college:
College of Agriculture and Veterinary Sciences
College of Architecture and Engineering
College of Biological and Physical Sciences
College of Education and External Studies
College of Health Sciences
College of Humanities and Social Sciences

55. **THE NORBROOK AWARD**
A prize of Kshs. 5,000.00 and a trophy for the best final year student in the course of Medicine in the Faculty of Veterinary Medicine.
56. **THE DONKEY SANCTUARY WELFARE AWARD**
A prize of a trophy and cash award of one hundred sterling pounds to the best students in Animal Welfare and Equine Welfare.
Animal Welfare
Equine Welfare

57. **DOCTORS (MR. AND MRS.) WANGAI MERITORIOUS HOLISTIC AWARD**
A prize of Kshs. 10,000.00 to the best final year Bachelor of Medicine and Bachelor of Surgery student in the School of Medicine who has exemplified the most holistic qualities.

58. **AGROCHEMICALS ASSOCIATION OF KENYA**
The best final year Bachelor of Science in Agriculture, crop Protection Option, Faculty of Agriculture.

59. **DELOITTE AND TOUCHE PRIZE**
A prize of Kshs. 5,000.00 to the best final year MBA student in the Accounting option, School of Business.

60. **TETRA PAK LIMITED PRIZE**
The best final year student in Food Science and Technology, Faculty of Agriculture.

61. **KENYA INSTITUTE OF FOOD SCIENCES PRIZE**
The best final year student in Food Science and Technology, Faculty of Agriculture.

62. **AFRICAN DEVELOPMENT AND ECONOMIC CONSULTANTS PRIZE**
A prize of Kshs. 10,000.00 to the best final year student in Economics. School of Economics.

63. **KENINDIA ASSURANCE COMPANY LTD AWARD**
A prize of Kshs. 15,000.00 to the best final year student in the School of Business taking the Insurance option.

A prize of Kshs. 10,000.00 to the best Third year student in the School of Business taking the Insurance option

64. **KENYA BREWERIES LIMITED PRIZE**
A prize of Kshs. 5,000.00 and a certificate to the best final year student, School of Business.
A prize of Kshs. 5,000.00 to the best final year student in Bachelor of Science Food
Science and Technology, Faculty of Agriculture.

65. **MARKETING SOCIETY OF KENYA**
   A prize of Kshs. 5,000.00 to the best MBA Marketing student, School of Business.

66. **ENG. CAREY OREGE CIVIL ENGINEERING AWARD**
   A prize of Kshs. 30,000.00 to the best final year student in Civil Engineering.
   A prize of Kshs. 10,000 to the best fifth (5th) year in Highways and Transportation.
   A prize of Kshs. 10,000.00 to the best fourth (4th) year student in Civil Engineering.
   A prize of Kshs. 10,000.00 to the best third year student in Civil Engineering.

67. **ROCKLAND KENYA LTD AWARD**
   A prize of Kshs. 2,500 and a certificate to the best final year student in Mineralogy.

68. **J.N.MUTHAMA AWARD**
   A prize of Kshs 2,500 and a certificate to the best final year student in Economic Geology.

69. **NATIONAL OIL CORPORATION**
   A prize of Kshs. 5,000.00 to the best final year student in Petroleum Geology and a traineeship attachment to the corporation for a period of six (6) months.

70. **TWIGA CHEMICALS LTD**
   A prize of Kshs. 10,000.00 to the best final year student in Mineral Exploration and Mining, Bachelor of Science (Geology).
   
   A prize of Kshs. 10,000 to the best final year student in Crop Protection, Bachelor of Science (Agriculture), Faculty of Agriculture.

71. **BASCO PRODUCTS (KENYA) LIMITED COMPANY PRIZES**
   A prize of Kshs. 15,000.00 to the best overall final male student in the course Bachelor of Quantity Surveying.
   
   A prize of Kshs. 15,000.00 to the best overall final year female student in the course Bachelor of Quantity Surveying.
   
   A prize of Kshs. 10,000.00 to the second best overall student in the course Bachelor of Quantity Surveying.
A prize of Kshs. 15,000.00 to the best overall final year male student in the course, Bachelor of Arts in Land Economics.

A prize of Kshs. 15,000.00 to the best overall final year female student in the course, Bachelor of Arts in Land Economics.

A prize of Kshs. 10,000 to the second best overall student in the course, Bachelor of Arts in Land Economics.

72. **DR. A.C.L. DE’SOUZA MEMORIAL PRIZE**
A prize of Kshs. 2,000.00 to the best first year student in the Faculty of Arts, School of Physical Science and School of Business.

73. **PROFESSOR ARTHUR T. PORTER PRIZE**
A prize of Kshs. 3,000.00 to the best final year student in the College of Humanities and Social Sciences.

74. **MAU WEST MERIT AWARDS**
A prize of Kshs. 25,000.00 to the best overall fourth year student in Structural Design (FCE 431 and FCE 432), Department of Civil Engineering, School of Engineering.

A prize of Kshs. 20,000.00 to the second best fourth year student in Structural Design (FCE 431 and FCE 432), Department of Civil Engineering, School of Engineering.

A prize of Kshs. 15,000.00 to the third best fourth year student in Structural Design (FCE 431 and FCE 432), Department of Civil Engineering, School of Engineering.

75. **THE RAPHO FOUNTATION PRIZE**
A prize of Kshs. 20,000 to the best final year Female student in Valuation Paper, School of The Built Environment.

76. **PROF. ISAAC MBECHE AWARD**
A prize of Kshs. 20,000 to the best male and female student in Management Science, School of Business.

77. **KENYA METEOROLOGICAL SOCIETY (KMS) STUDENT EXCELLENCE AWARD**
A prize of Kshs.10,000.00 and a certificate to the best final year student in Bachelor of Science in Meteorology.

78. **ZANI AWARD**
A prize of Kshs. 10,000 to the best final year student in the Department of Kiswahili, Faculty of Arts.
79. **PETER MBOYA PRIZE**  
A prize of Kshs. 20,000 to the best final year student in the paper GPR 406: Competition Law, School of Law.

80. **INSURANCE REGULATORY AUTHORITY AWARD**  
A prize of Kshs. 20,000 to the best final year student in Insurance option, Bachelor of Commerce, School of Business.  
A prize of Kshs. 20,000 to the best final year student in Actuarial Science, School of Mathematics.

81. **DENIS ADARI FOUNDATION**  
a) Denis Adari Annual Civil and Construction Engineering Graduate Award  
A prize of Kshs. 30,000 to the best final year Civil and Construction Engineering student, School of Engineering.  
b) Denis Adari Scholarship award  
A Scholarship award of upto Kshs. 60,000 to the best first year Civil and Construction Engineering student, School of Engineering.

*Students who won Scholarships from Mitsubishi Foundation for the 2014-2015 Academic year.*
STUDENT WELFARE SERVICES

Students can best attain their academic goals in a supportive environment. Several officers and staff are devoted to the enhancement of academic life through student welfare services. An overview of these services is provided in this section.

THE OFFICE OF THE DEAN OF STUDENTS

THE DEAN OF STUDENTS

The office of the Dean of Students is primarily concerned with students welfare from entry to graduation. University life marks the beginning of ones career and requires one to make mental, physical and emotional adjustment.

If you have an urgent need or concern, no matter how large or small, do not hesitate to visit the office of the Dean of Students, Assistant Deans of Students, Counselling Psychologists or Chaplains. (Refer to contacts towards the end of the student handbook). These are all professional officers available to provide assistance or to direct you to the appropriate resource person(s).

Throughout the academic year, programmes are sponsored by the Office of the Dean of Students. Particular attention is given to incoming students who are invited to orientation activities. The office also encourages and supports students organisations in the development and implementation of programmes to meet student’s needs.

This office is situated at the Main Campus in Gandhi Wing (GW) on the ground floor next to Taifa Hall. Tel: 3318262. Ext: 28101.

Advocacy and Liaison Activities

The University is interested in the betterment of students’ life. So if you feel that no one has heard your pleas for assistance, the Office of the Dean of Students will be there to listen. The office of the Dean of Students is also responsible for safeguarding students’ rights while also seeing to it that students adhere to the provided code of conduct. This task is no small one, as it requires the officers to represent student welfare interests in the various University committees, appeal and disciplinary hearings and in special meetings and task forces. The officers work closely with other University staff such as Faculty Deans and Directors, Wardens, Medical Staff, the Students Welfare Authority (SWA) Director, as well as, with student representatives to address students’ needs. Contact is also maintained with outside agencies.

Dr. (Fr.) Wamugunda Wakisimani D.
Dean of Students
Chaplaincy

As noted at the introduction to this information booklet, we at the University endeavour to provide an enabling environment in which the student will hopefully grow into a whole human person. The University, therefore, recognizes the need for services of a spiritual nature, over and above the other services we offer. Our Chaplaincy is staffed by religious leaders (Protestant, Catholic and Muslim) and offers general support and guidance while also drawing attention to the spiritual values within the various faiths. The services of the Chaplaincy are open to the entire University Community. Some of these services and activities include guidance, conducting religious ceremonies, for instance, weddings, baptisms, burials, conducting regular worship services, hosting seminars and workshops, and coordinating religious activities at the University.

The University Chaplaincy is located in Gandhi Wing, Main Campus

The Office of the University Muslim Chaplain (Imam) operates under the auspices of the Office of the Dean of Students and co-ordinates its activities with the Muslim Students Association of the University of Nairobi (MSAUN) which is the umbrella body for all Muslim Students at the University of Nairobi. MSAUN’s activities includes: First years orientation, farewell programmes, Ramadhan ifar (breaking of the fast) and suhur programmes. MSAUN organizes annual activities that include, inter alia, Quran competition, medical camp and career exhibitions country-wide.

Counselling

For the holistic development of students, the Office of the Dean of Students maintains through its staff of Chaplains, Counselling Psychologists and Assistant Deans of Students offers counselling and support services to enhance students emotional, behavioral and spiritual well being. Students who want to build their strengths or are experiencing difficulties or worries are encouraged to seek the necessary assistance through this office. Students facing a crisis, or trying to cope with major emotional difficulties, seeking to make a positive adjustment in your life, our team of experienced staff will offer you the necessary professional support, guidance and counselling, pertaining to a wide range of issues including but not limited to the following:

- Academic related issues
- Adjustment to university life
- Alcohol, drug abuse and other addictions
- Bereavement, grief and loss.
- Career concerns
- Disability concerns
- Emotional issues. (Depression, Anxiety among others)
- Family and relationship issues
- Financial Needs
• Health Concerns (Including VCT)
• Personality concerns (self confidence, abnormal behaviour, etc)
• Reproductive health counselling and support
• Sexual harassment, assault and related concerns
• Spiritual affairs
• Stress and Crisis management
• Trauma

The Office of the Dean of Students also organises workshops, talks and training for students on topics of interest to students such as leadership training, relationship issues, peer counsellor training, time management, assertiveness training among others. Counselling may also be done confidentially through email for some of the issues. (Please refer to contacts at the end of this section or the appendix).

Placement Services:

The placement office is situated in the office of the Dean of Students in Gandhi Wing and seeks to address the employment placement needs, for recent graduates as well as continuing students. This office

• Assists students find employment
• Helps facilitate industrial attachments
• Facilitates vocational and voluntary employment
• Maintains a curricula vitae bank
• Holds career fairs and exhibitions
• Organizes career talks, giving career information and advertise posts on notice boards employment opportunities.
• Helps facilitate the recruitment of students in governmental, international and various other organizations It is in the students best interest to read notice boards, visit the placement office and deposit their curricula vitae and fill in graduate placement forms.

Contact this office on E-mail: placement@uonbi.ac.ke

STUDENTS WITH DISABILITY SUPPORT SERVICES

The Office of the Dean of Students is fully engaged in the task of helping transform the university environment into one in which gifted and deserving students with disability will have an equal opportunity to acquire an education and as much as possible participate in the various aspects of university life. This includes facilitating access to university buildings, providing services, awareness activities and advocating for accommodating university policies and procedures. The following support services are available:

• Advocacy and /or advice on issues related to disability
• Suitable accommodation for students with disability.
• Provision of disability aids such as hearing aids,
• Repair and maintenance of mobility, visual and auditory aids
• Sign language training and interpreter services for the hearing impaired
• Braille services and printed material in alternative formats for the visually impaired
• Consultative and counselling support for students with disabilities
• Transport within and outside of the University for students with physical disabilities.

In brief, our mission is to provide an enabling environment for students with disabilities so that they can successfully complete their studies and become productive members of the society. All new students with disabilities are requested to Email disability@uonbi.ac.ke to register or make enquiries or to visit the Dean of Students Offices.

SPECIAL STUDENT ADVISOR

The Office of the Special Student Advisor’s primary purpose is to assist students who face academic, financial or social problems. In this regard, it provides advisory, counseling and guidance services. It does so by liaising with relevant authorities, such as charitable organizations, university administration and the Higher Education Loans Board. The office, therefore, makes every effort to assist students to achieve their academic goals and aspirations.

EMAIL: student-advisor@uonbi.ac.ke

SECURITY

The department is responsible for formulating the security policy/strategy and management and co-ordination of the security network in the entire University of Nairobi.

The department has responsibility to do the following:

• Formulating the security policy/strategy of the University of Nairobi
• Management and co-ordination of the security network in the entire University of Nairobi in liaison with other UoN officials.
Taking all necessary steps to detect and prevent crime incidents, and apprehension of offenders.

Administration of all campus security personnel and matters affecting security.

Ensure that the Vice-Chancellor is fully informed of matters relating to crime, security and incidents.

Directing inquiries into matters of criminal nature, and maintaining contacts with external security forces in matters relating to crime and other incidents.

Maintaining close contacts with other departments of the University, good industrial relations within the security team, and with other employees of the UoN.

Maintenance of good public order in the entire University.

To identify and ensure the training needs of the security team are addressed, including ensuring the team is well drilled and fit to conduct tasks assigned to them.

Investigation into traffic/occupational accidents occurring within the UoN.

Investigation of misuse or loss of UoN property or facilities.

Manage personnel affairs for all security staff in the University in liaison with Administration Registrar.

STUDENTS WELFARE AUTHORITY (STUDENT ACCOMODATION)

The Students Welfare Authority exists to support the academic objectives of the University of Nairobi by providing a comprehensive, competent and responsible catering and accommodation system, which enables students to pursue their academic objectives in the most enjoyable manner possible. SWA is responsible for the proper management of catering and residential services to students. SWA Management comprises of a governing board, management as well as administrative and support staff. The Vice-Chancellor is the Chairman of the SWA Board.

The Board is responsible for developing residential service policies. Managers, officers and staff under the general guidance of the Director, carry out strategic planning, policy implementation and day-to-day management. The Director is the
administered by SWA and is responsible for all aspects of strategic planning and operations, including the quality of students’ residential life, catering services, custodial services and coordination of support functions.

**Operation System**

SWA has two departments that administer its functions. Residential services are co-ordinated by the Halls Department while the Catering Department co-ordinates catering services. The provision of these services is achieved with the cooperation of five support functions of Personnel, Maintenance, Finance, Procurement and Security. To facilitate efficient service delivery, SWA operations are organised into ten strategic management units (SMUs) spread over all the campuses. The Main Campus hosts four SMU’s while the other campuses are an SMU each.

**Catering Services**

Resident students are automatically considered for the pay-as-you eat (PAYE) catering services programme, which provides 21 meals per week from Monday to Sunday. The dining halls are open for three meals per day. To supplement the regular dining hall services, there are outside catering points in most SMUs, which are open and offer services continuously from 8:00 a.m. to 3:00 p.m.

The dining halls provide a variety of foods. The meal programmes provide for pace-changers and special meals. A wide range of special diet can be accommodated and students are asked to meet with the Unit Management to discuss meal plans and special diet requirements. There is always a catering officer on duty who should be consulted in case of problems or complaints.

In recognizing that religious observances may sometimes impact on the ability of students to eat meals at normal scheduled hours (e.g. during Ramadhan), SWA provides the services at times convenient to the group provided prior arrangements are made.

Arrangements have been made for students to make pre-payments for meals and subsequently eat on account. This facility is important as it relieves the student of the cumbersome task of having to buy food in cash on a daily basis. Students are encouraged to use this facility.

**Residential Service**

Accommodation is availed to all duly-enrolled students upon application and payment. Allocation is done on the basis of first come first served to undergraduate students who are in session. Those who are out of session, Module II students and
postgraduates may be considered for accommodation whenever there is excess capacity in the system.

There is a Halls Officer in each SMU. The Halls Officer, assisted by halls assistants, custodians and support staff in the halls attend to the daily needs of students who should maintain close contact with these officers and consult with the unit managers in case of dissatisfaction with the services rendered. SWA has computerized room allocation. Consequently, students are served promptly with ease and faster retrieval of information. With the new system, students can be registered online anywhere within the 10 SMUs.

**Mail Services**

SWA facilitates the dispatch of mail to and from resident students. Incoming mail is received through the halls custodians. Outgoing mail may also be deposited in boxes located within the halls. SWA is on the Internet and has an e-mail account, dswa@uonbi.ac.ke.

**Facilities for students with disability**

Students with disability are accommodated on the ground floor of some specific halls in single rooms unless otherwise requested. Modifications have been made to rooms and equipment to meet the needs of the students. The office of the Dean of Students also provides transport to and from lectures.

**Entertainment**

There exists in each hall a TV room with DSTV services and a common room designed to provide an environment conducive for entertainment, recreation and quiet activities. Each hall is provided a set of local dailies to enable the residents to be constantly informed of the goings on, both locally as well as globally. Each hall of residence is equipped with a variety of indoor games such as chess, monopoly, scrabble, pool table, table tennis and darts.

**IMPORTANT INFORMATION**

a) Accommodation is offered on application each academic year. A student forfeits monies paid as accommodation fees if he/she decides to vacate his/her room during the semester unless it is on medical grounds.

b) If an applicant misses accommodation of his/her choice, he/she is considered for any other available accommodation.

c) The allottee is required to pay full rent for the duration of the year before keys are handed over to him/her.

d) SWA provides basic requirements such as beds, mattresses, pillows and bulbs. Every resident student is required to be responsible for items assigned to him/her.
e) All students must observe and adhere to the list of allocation of rooms. Change of rooms or halls once allocation is made, is not allowed without written permission of the Director.

f) Unauthorized persons are not allowed into the halls of residence. They jeopardize the security of the residents.

g) Use of rooms for business activities of whatever nature is not allowed

h) To maximize students' residential welfare, SWA provides accommodation to as many applicants as possible. This may include sharing of rooms and common facilities from time to time.

i) Cooking of whatever sort in the rooms is illegal. It endangers the life of residents, their property and that of the University. It is not insurable for the type of residential facilities available in SWA. A resident contravening this regulation is surcharged and expelled from the halls and money paid as rent is forfeited.

SWA recognizes organized student governments and encourages students’ participation in decision-making, planning and implementation of the plans. Each hall of residence has a congressperson, and floor representatives who articulate the interests of the residents. The residents elect their representatives who work with SWA at the SMU level and with the Director’s office to maximize the student’s residential welfare.

The University has established rules and regulations governing the conduct of students in the halls of residence. While it is important to comply with these rules, it is even more important for each resident to adopt a high standard of respect towards fellow residents, to make concerted efforts in respecting the privacy of other residents, their need for safety, security of persons and belongings, to respect their need to study and get adequate rest, and to compromise for the common good when personal interests are in conflict.
The SMU (STRATEGIC MANAGEMENT UNITS)

(i) Lower State House Road- SMU.

The unit is situated at main campus on the lower side of StateHouse Road and is boarded by the Students Sick Bay, the Chancellor’s Court and YMCA. It comprises halls 1, 2,3,10,11, State House Road Hostel, Kitchen One and the Central Catering Unit and houses male students from various colleges.

(ii) Mamlaka and Prefabs SMU

The Unit is situated at the Main Campus, on the upper side of Mamlaka Road stretching between Ufungamano and A.D.D, and borders Mamlaka Court apartments and Nairobi PC’S residence. It comprises Mamlaka A, Mamlaka B prefabs 1-10, the houses 1-10 and Mamlaka kitchen. Resident students in Mamlaka A & B are mainly from the Schools of Engineering,Built Environment and Arts and Design while the Prefabs accommodate First Year students of various colleges.

(iii) Women’s Halls SMU

It is situated at Main Campus and extends from A.D.D to Stella Awinja. It comprises Halls 12,13, Stella Awinja and Women’s Hall, commonly referred to as “Box”. The SMU houses mainly female students from various colleges. Hall 13 is however a mixed hall and provides accommodation to students of the College of Architecture and Engineering.

(iv) Upper State House Road SMU

This unit is situated at Main Campus on the upper side of State House Road and bordering Mamlaka road, Ufungamano House and ADD. It comprises halls 4,5,6,7,8,9, Laundry unit and the Student Centre. It houses students mainly from Faculties of Arts, Engineering, Architecture, Design and Development and the Institute of Anthropology, Gender and African Studies.

(v) Chiromo- SMU

This Unit is situated at the Chiromo Campus, one kilometre from Main Campus. Resident students are mainly senior students of the College of Biological and Physical Sciences and students taking Pre-Clinical Sciences.

(v) Kenyatta Medical School -SMU

This Unit is situated at the Medical School Campus next to Kenyatta National Hospital Mausoleum, along Ngong Road. It accommodates senior students of the Schools of Medicine, Pharmacy, Nursing and Dental Surgery.
(vii) Upper Kabete -SMU

This Unit is situated at Upper Kabete Campus, 13 kilometers from the Main Campus along Kapenguria Road, off Waiyaki Way. It comprises Soweto Hall, Mandela, Taña, Mugabe, Wakulima, ANP and Taña kitchen. It accommodates students of the College of Agriculture and Veterinary Sciences and occasionally those from the School of Continuing and Distance Education.

(viii) Lower Kabete -SMU

This unit is situated at lower Kabete Campus, 12 kilometers from the Main Campus next to the Kenya Institute of Administration. It comprises Kapenguria Hall, Lodwar, Malindi, Masaku, Narok, Masenó, Sagana, Kajiado, Kiangombe, Jogoo, Blocks A-K and the Kitchen. It houses students in the Schools of Business and Law.

(ix) Parklands SMU

Parklands Unit is situated at the Parklands Campus near the Parklands Police Station. It houses 2nd, 3rd, and 4th year students of the School of Law.

(x) Kikuyu Unit SMU

The Unit is situated 21 kilometers form the Main Campus at Kikuyu Campus, near Kikuyu town, in Kiambu County. It comprises University Hall (Kimberly), Pioneer Halls, and Lower Kitchen. It accommodates students of the College of Education and External studies.

UNIVERSITY HEALTH SERVICES

All students are eligible and are required to register as members of the University Health Scheme. To be a member of the student health scheme, the following requirements must be fulfilled:

Payment of prescribed medical fees.

Submission of a fully filled JI/3 forms signed by the student and a registered Medical Practitioner at the time of registration to the Chief Medical Officer’s office.

The University wishes to emphasize that individual student health care remains by and large the responsibility of the parent(s), guardian or sponsor as the case may be.

However, University Health Services will provide basic medical services only while the student is in session.
The student health care offers the following services:-

1. **Outpatient services**
   They are obtained from clinics situated in various campuses. These clinics are open from 8.00 am to 5.00 pm. Other various services are obtained from Kenyatta National Hospital on referral from University Clinics.

   The Senior Staff Clinic which is on a 24 hour basis is open to students from 6 pm to 8 am. It is situated next to the Ufungamano House along Lower State House Road.

   The other outpatient clinics are situated in the following locations:-

   Chiromo Campus situated on the ground floor in the Administration Block near the Dining Hall.

**Other Services at Outpatient Clinics**

- Consultancy on general medical care and mental health. - Offered at main students health clinic.
- Pharmacy services
- Laboratory services available at the main campus clinics off State House Road.
- VCT Comprehensive Services at the Integrated Counseling and Education Centre. (ICEC) next to Sick Bay, Main Campus.
- Counseling services are also available at the Health services and at all colleges
- Contraceptive Services.
- Ambulance services are available at Sick Bay on a 24 hour basis.
- Minor theatre services.
- Gynaecological services including fertility regulation

**For optimum service,**
it is advisable that students should attend the clinics during working hours.

2. **Inpatient services:-**
   (i) Sickbay is a short stay inpatient facility. Patients requiring prolonged stay/specialized care are referred to Kenyatta National Hospital.

   (ii) Kenyatta National Hospital is the only allowed referral hospital. Any student who gets admitted at private hospitals or nursing homes will pay their own bills without involving the University Health Services.
Information on other services:-

Dental Care

Students will be referred from University Student Clinic to the Dental Clinic at Kenyatta National Hospital for all dental diseases, which the University will pay for. However, the University will not pay for crowns/bridges/orthodontic treatment, fillings, dentures or scaling.

Eye Care

Students requiring specialist eye treatment will be referred from our clinic to the Eye Clinic at Kenyatta National Hospital. The University will not pay for spectacles.

Maternity Care

The maternity care provided will exclude delivery, pregnancy related complications and services received from private facilities.

Procedure in case of illness

(i) During working hours, the student is required to report directly to respective campus clinic with their university card for identification. Incase one is unable to report, he/she should ask whoever is available to report to the Students’ Health Services on their behalf.

(ii) After working hours students should report to the halls Custodian who will assist them. Incase one is at the Main Campus, he/she will be taken to Students’ Clinic. A clinician on call will be asked to see them. A decision will then be made as to whether or not to take the student to Sick Bay and whether an ambulance should pick them up.

(ii) Any queries regarding student health status should emanate from the office of the Dean/Director requesting the Chief medical Officer for the information.

Please note that for prolonged absence from the University due to illness requires medical certificate of fitness to support continuation of studies is a requirement.

The entrance to the University of Nairobi Health Services Clinic along State House Road
WIRELESS INTERNET ACCESS (WI-FI)

University provides free internet services to its students through network of computer laboratories spreading across all campuses. However, these have not sufficiently covered all students. To address this problem, University has invested in a multi-million state-of-art wireless network (WIFI). This has enabled students to access internet from the comfort of the hostels, libraries and virtually everywhere within campuses. Since inception over 8,000 students can access internet through the university wireless network. Currently, the wireless network is available in Main campus, Chiromo Campus, Lower Kabete Campus, Kenya Science, Kikuyu, Parklands, and College of Health Sciences (Kenyatta) and Halls of residence in the above campuses. To access the wireless service, one requires a laptop or a wireless enabled phone. For information on how to access the service visit http://wiki.uonbi.ac.ke, for further assistance visit the computer laboratories and ICT offices on the campus.

Students enjoying the Wi-Fi facility at the Main Campus
INTELLECTUAL PROPERTY MANAGEMENT OFFICE

The Intellectual Property Management Office (IPMO) was established in the year 2007. The office is located at the Ground Floor, UNITID Building, KNH Campus.

This formation of IPMO was in recognition of the role Intellectual Property issues play in the University. The office serves staff, students, visitors and the community at large.

Main objectives of IPMO:

a) Protect the rights of the University of Nairobi, its innovator, inventors, breeders, research sponsors and the public

b) Optimize the environment and incentives for research and creation of new knowledge

c) Eliminate the infringement, improper exploitation and/or abuse of the intellectual property assets of the University of Nairobi and those of its customers

d) Promote linkages with industry and stimulate research through developing and utilizing novel technologies and creative works for commercialization and plough back resources to the university and to other stakeholders

e) Promote creativity and innovation

f) Ensure fair and equitable distribution of benefits accruing from the University innovations, inventions and breeding activities.

Main functions of IPMO:

a) Create awareness, provide advice and support to all staff and associates of University of Nairobi regarding University of Nairobi IP policy and Intellectual Property Rights

b) Promote technology transfer in a manner consistent with University’s mission, vision and objectives and academic environment

c) Process, protect and advise on commercialization of patents, copyright, trade mark, utility mode, plant breeders’ rights and other intellectual property

d) Review, negotiate and recommend for approval all agreements and MoUs that convey or affect the University of Nairobi’s right to intellectual property

e) Advise the University on the measures necessary to facilitate access to an innovation, invention, creation or new plant varieties
f) Advise the University on the transfer and licensing or commercialization of all intellectual property held by the University of Nairobi.

g) Receive for evaluation by the appropriate committees all innovation or invention disclosures and process the same in a timely manner.

h) Advise the innovators and inventors concerning the publishing of material related to an innovation, whether for academic, distribution or defensive purposes, upon the vice-chancellor’s approval.

i) Advise the University as to the amendment of this policy and all matters pertaining to intellectual property administration, management and diffusion.

j) Provide guidance in setting up new companies by the University of Nairobi innovation or using university of Nairobi innovations and ensuring compliance with policy and relevant University of Nairobi policies.

IPMO is guided by the Intellectual Property Policy of UoN of 2013.

For further information please contact the address below:

**IP Coordinator**
**Intellectual Property Management Office**
Ground Floor, UNITID Building CHS, KNH Campus
P.O. Box 19697 - 00202KNH.
Tel: 2413245 / 0724 133 766
E-mail:ipmo@uonbi.ac.ke
Dr. Nelly Mungai
Ag. Director, IP
The Department of Sports and Games is located behind Hall three (3), next to the students’ health services unit. Over the years, the Department has grown tremendously in terms of staff, sports facilities, related sports equipment and, indeed, the number of students participating in sports at both recreational and competitive levels.

The Department of Sports and Games is headed by a Director with a number of Games Tutors and a host of ancillary support staff. The Games Tutors main responsibility is to coach, teach, manage, administer and supervise students’ sports activities at both Colleges/Campuses and at the University level.

The Department of Sports and Games offers a number of variety of sports/games which are categorized as either outdoor or indoor. Outdoor games include Rugby, Basketball, Volleyball, Football, Hockey, handball, Track and Field Athletics, Netball, Swimming, among others while indoor are Badminton, Scrabble, Chess, Darts, Martial Arts and Pool table. Main programmes offered range from inter-halls, inter-classes, inter-Faculties, inter-Colleges/Campuses, Local inter-Universities to regional championships. University students are encouraged to participate in sports and games mainly for recreational and leisure purposes, competition and also for purposes of talent identification, nurturing and further development.

University of Nairobi Colleges/Campuses are endowed with a wide range of sports facilities and the requisite equipment necessary for both indoor and outdoor sports. In particular, there are pitches and courts for virtually all ball games and racquet games in every College/Campus. An Olympic size swimming is available at the Main Campus next to the Main playing fields and another 20 meter swimming pool size at the School of Law, Parklands Campus. There are also indoor related sports rooms and spaces in most students’ halls of residence.

The Department of Sports and Games encourages all students to participate in a sports/games so as to experience the benefits accruing from such participation including, mental, physical, social and emotional wellbeing. Though some other students may choose to participate in sports/games as spectators, they are reminded to display sportsmanship behaviour by way of keeping in mind that the spirit should always be “may the best team win”.

Currently, most of University of Nairobi teams are playing at the National level. In particular Rugby (Mean Machine), Basketball, (Terrorists and Dynamites), Volleyball, Hockey, Handball and soccer are registered and playing in the National League series. Among the key achievements by University of Nairobi teams are:
STUDENTS SPORTS

Basketball men and women always qualify among the top 4 teams in the country that participate in the playoffs for the last 7 years. Mean Machine was the floodlight champion in 2006 and runners up in Enterprise Cap in 2007, a league that attracts top clubs in East Africa. Mean Machine has also won 2 Gold Medals and 2 Bronze Medals in the last 3 East African Interuniversity Games editions.

Currently, Mean Machine is the African Championships in the last FASU Games held in Uganda in July, 2008.

Handball team (Men and Women) are currently among the three best teams in the country after Ulinzi and Cereals. During the 2006 East African Inter-University Games, the team was the Gold Medalist.

Other areas where the University teams have excelled in the Regional Championships are:

- Swimming (1 Gold)
- Table Tennis (1 Gold)
- Tennis (1 Gold)
- Badminton (2 Golds) Chess (2 Golds) and Athletics (1 Gold).
- In order to propel the standards of Sport & Games in the University of Nairobi and in line with University wide 2008/2013 strategic plan, the Department of Sports & Games has set out the following as its strategic objectives:
  - To offer a variety of innovative sports programmes to the students.
• To scout, identify, nurture and enhance talent among students.
• To increase efficiency and effectiveness of the human resource functions among the Departmental staff.
• To provide an enabling environment for utilizing sports as a medium of communication citing social issues like substance abuse and HIV/AIDS.
• To develop a knowledge base among staff in order to formulate a forum for exchange of ideas relating to sports.

EXTRA-CURRICULAR ACTIVITIES
Extra-curricular activities provide opportunities for students to continue to develop outside the Lecture hall. A variety of organizations and clubs are found at the University of Nairobi. These outlets are highlighted in this section.

University of Nairobi Basketball Team
STUDENTS’ GOVERNMENT

Students are encouraged to participate in extra-curricular activities while at the University. One such outlet is participation in professional associations and clubs. These associations not only address the professional and personal welfare interests of students, but they also provide opportunities for performing community service and personal development. The University has various students bodies, which represent students’ interests. Through the various representatives, students access all decision-making levels from the halls, the Senate, and all the way to Council. The University of Nairobi is committed to seeing that student organizations are fiscally able to meet their desired goals and aims. Student Organizations should liaise with Deans of Faculties and Directors of Institutes for further guidance.

STUDENTS PROFESSIONAL ASSOCIATIONS AND CLUB

Registration of Students Organisations.

The registration and support of student organizations and services are provided by the Office of the Dean of Students. Students may form associations and clubs, but they should check to see if there is already an existing organisation that meets their needs. Student Organisations are advised to have their calendar of events/activities co-ordinated by the office of the Assistant Deans of Students on their respective campus. Through these organisations students have been able to participate in community activities, professionally related events, organise fashion shows, Miss / Mr university shows, exchange visits with students in other countries, attend
international conferences and meetings and generally develop their social, and other skills.

**Student Organization of Nairobi University**

S.O.N.U is the overall student body. Registered in July 1998, it has the following objectives:-

To establish an efficient, accountable and transparent student organization which seeks and undertakes representation and/or participation in organs of the University.

To work in close solidarity with other students organizations within the University and establish friendly relations and understanding with other relevant organizations.

To seek, enhance and maintain freedom of conscience, expression, association, academic liberty and all rights occurring to students and to promote employment of the same.

To promote student welfare, work hand in hand with University administration and other bodies concerned with enhancement of students’ standard of living and undertake any other activity which does not conflict with the constitution of S.O.N.U or any law or regulation in force in which is beneficial to the members.

S.O.N.U also seeks to represent students in various administrative and academic organs of the University. Students can channel their input into the University Council, University Senate, Student Welfare Authority (S.W.A.) and College Academic Boards.

S.O.N.U Executive comprises of a Chairperson, Vice-Chairperson, Administration, Vice-Chairperson, Academics, Secretary General, Organizing Secretary, Treasurer, Secretary-Sport and Entertainment, Secretary- Health, Accommodation and Catering, Campus Representatives from Chiromo Campus, Lower Kabete, Kikuyu Campus, Main Campus, Parklands, Upper Kabete, Medical School and the Gender Affairs Secretary.

**COLLEGE BASED STUDENT ORGANIZATIONS**

Representation to the College Students’ Organizations through professional associations is done at departmental level. Specific information on each college students’ organization is available from the respective College Principals, Deans or Directors of Faculties and Departmental Chairpersons. Information on student representation to various University organs can be obtained from the Office of the Dean of Students.

The Colleges and Faculty/Schools/Institutes Students’ Organization are as follows:-

- **CAESO** - College of Architecture and Engineering
Students Organization

COMSA - Confederation of Medical Students Association
SOLK - Students Organization of Lower Kabete
KCUSO - Kabete Campus University Students Organization
KLSS - Kenya Law Students Society
NUARSA - Nairobi University Arts Students Association
ONUSS - Organization of Nairobi University Science Students
UNESA - University of Nairobi Education Students’ Association
UNASA - University of Nairobi Anthropology Students Association

REGISTERED STUDENTS ASSOCIATIONS AND CLUBS

Accounting Students Association
AIESEC Kenya - Commerce. E-Mail: kenya@aisec.net
Africa Peace of U.O.N. Chapter
Agricultural Economics Students Association
Agricultural Education and Extension Students Association
Arabic Students Association of Nairobi University
Archaeology Student Association
Architecture Students Association
Association of Architectural Students

Fountain of Knowledge
Association of Banking Students
Association of Business Studies Students (ABSS) E-Mail: absskikuyu@yahoo.com
Association of Food Science and Technology Students
Association of Master of Business Administration Students University of Nairobi (AMBAS-OUN)
Association of Medical Students Against TB (AMSAT) E-Mail: amsun@uonbi.ac.ke
Association of Medical Students University of Nairobi (AMSUN)
E-Mail: amsun@uonbi.ac.ke
Association of Young Entrepreneurs (AYE) E-Mail: ayeuon@yahoo.com
Bahai Club of the University of Nairobi
Baptist Student Ministries Biological Association of Nairobi University Students (BANUS)
Biochemistry Student Association
Biology and Wildlife Association
Business Promotion and Environmental Conservation Group
Campus Music Club
Catholic Students Community- E-Mail: stpauls@wananchi.com
Cercle Francophone - Universite’ de Nairobi (CEFRUNA)
Chama Cha Kiswahili Cha Chuo Kikuu Cha Nairobi
Chess Club University of Nairobi
Chiromo Environment Awareness Club
Chiromo Natural History Societies
Christian Union E-Mail: mccu_uon@yahoo.com
Christian Science Organisation of Church of Christ Scientist.
Uon Chapter. E-Mail: cso_uon@yahoo.co.uk
Club Eighty-Five - Kabete Campus
Community Health Initiative Network (CHIN)
D.S. 70 Design Students Association
Debating Society
Economics Students Association E-Mail: uon_ecosa@hotmail.com
3Eco-Ethics International Union -Nairobi Chapter (EEIU)
E-Mail: eeiunairobi@yahoo.com
Education Communication Club
Elimu Players
Engineering students Association
English Students Association (ESA Kikuyu Campus)
Environmental Club of University of Nairobi
Equality Eyes Club. E-Mail: eqeyes@yahoo.com
Federal of African Medical Students Association (FAMSA)
Finance Students Association E-Mail: fisauon@yahoo.com
Geographical Society of Kenya
Geography Students Society
German Club of the Medical Students of the University of Nairobi
Geological Association of University of Nairobi
Habitat for Humanity Kenya - University of Nairobi Campus Chapter
Hindu Students Association
Historical Association of Kenya
Human Resources Management Students Association
Inter-College Environmental Network
International Relief Friendship Foundation (IRFF)
Japan-Kenya Student Conference of Nairobi
Kenya Law Students’ Society
Kikuyu Kiswahili Club (CHAKIKU)
L’afreme - Medical Campus
Linguistics Student Society
Lions Club of the University of Nairobi
Literature Students Association
Management Science Students Association (MASSA) E-Mail: massa_uon@yahoo.com
Marketing Students Association
Mathematics Association of Nairobi University (MANU)
Medical Students Against AIDS
Muslim Students Association-E-Mail: msa_un@yahoo.com
Nairobi University Actuarial Students Association
Nairobi University Agriculture Students Association
Nairobi University Association for a Drug Free Society -(NUADS 72 Nairobi University
Biochemistry Students Association (NUBSA)

University of Nairobi Kili Rover Scouts marching during the 53rd Graduation Ceremony
Nairobi University Chemical Club
Nairobi University Collegiate Association for Research of Principle
Nairobi University Computer Science Students Association (NUCOMMSA)
Nairobi University Dental Students Association
Nairobi University Geology Students Association -CBPS
Nairobi University Insurance Students Association
Nairobi University Journalism Students Association (NUJOSA)
Nairobi University Management Students Association (NUMSA)
Nairobi University Meteorological Association
Nairobi University Nursing Students Association (NUNSA)
    E-Mail: nunsa2003@yahoo.com
Nairobi University Pharmacy Students Association
Nairobi University Philosophical Society (NUPHIS)
Nairobi University Association of Philosophy & Religious Studies- http://www.uonbi.ac.ke/stud_orgs/nuphis
Nairobi University Physics Association
Nairobi University Population Students Association. E-Mail: nuposa@yahoo.com
Nairobi University Range Management Society (NURMA)
Nairobi University Social Work Students Association (NUSWSA)-
    E-Mail:nuswa@dynamics.africaonline.com
Nairobi University Statistics Students Association.
Nairobi University Students Association for the Disabled (NUSAD)
National Youth Guidance And Counselling Club Association.
    E-Mail:nygca@yahoo.co.uk.
Network Evangelist Team
Organization of Student Volunteers
Peer Counselling Club
Physical Planning Students Association
Political Science Students Association
Pledge 25 club (UNPSA)
Red Cross University Chapter.
Rotaract Club, Kikuyu Campus-E-Mail: rotaractuon@yahoo.uk
Shelter and Environmental Club
Society of Building and Land Economics Students
Sociology Students Association
Students Association for Legal Aid and Research (SALAR)-
    E-Mail: salaruon@yahoo.com
Students Association of Mechanical Engineering.
E-Mail: same@yahoo.com
Students Music Association University of Nairobi
Students of Law and Diplomacy (SOLAD)
Students of Soil Students Association
Students Organisation of Nairobi University, E-Mail: sonukenya.org
Society of Building and Land Economics Students
<table>
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<tr>
<th>Organization</th>
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<tr>
<td>Sociology Students’ Association</td>
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<td>Swahili Students Association</td>
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<td>The Guild</td>
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<td>The Muslim Students Association of the University of Nairobi.</td>
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<td>E-Mail: <a href="mailto:uonjkml@healthnet.or.ke">uonjkml@healthnet.or.ke</a></td>
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<td>The Student Observer</td>
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<td>The Weavers (CEES)</td>
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<td>Theatre Revival Club</td>
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<td>UNESCO Club University</td>
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<td>United Nations Students Organization (UNSO)</td>
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<td>University of Nairobi Association for Community Development</td>
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<td>University of Nairobi Basketball Club</td>
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<td>University of Nairobi Geography Students Society (UNGSS)</td>
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<td>University of Nairobi Peer Educators Club. E-Mail: unpec2003@yahoo</td>
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<td>University of Nairobi Rotary Club</td>
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<td>University of Nairobi Rover Crew</td>
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<td>University of Nairobi Students in Free Enterprise E-Mail:<a href="mailto:uonsife@gmail.com">uonsife@gmail.com</a></td>
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<td>University of Nairobi Tourism Students Association</td>
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<td>University of Nairobi Young Talents Association</td>
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<td>University of Nairobi Youth Development Association</td>
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<td>University Students Aids Control Association</td>
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<td>Veterinary Students Association</td>
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<td>Weavers Drama Club</td>
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<td>Wildlife Club</td>
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<td>Women Students Welfare Association (WOSWA) E-Mail: <a href="mailto:woswa_uon@yahoo.com">woswa_uon@yahoo.com</a></td>
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<td>Youth Agency For Development of Science, Technology and Innovation.(YADSTI)</td>
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<td>Youth for Population Information and Communication</td>
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<td>Youth Guidance and Counselling Association.</td>
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<td>Youth Alliance For Leadership and Development In Africa (YALDA)</td>
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<td>Business Association Club Of University Of Nairobi</td>
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<td>University Of Nairobi Industrial Chemistry Students Association</td>
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<td>University Of Nairobi International Students Association (Unisa)</td>
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<td>Association Of Students In Electrical &amp; Electronics Engineering (ASEEE)</td>
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<td>University Of Nairobi Environmental &amp; Biosystems</td>
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<td>UoN Alumini Association</td>
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101
The UONAA brings together over 130,000 people who have been trained, educated and associated with the University of Nairobi since 1956 when the University of Nairobi was first formed as Royal Technical College.

Why UONAA?

Since the inception of the University of Nairobi as the Royal Technical College in 1956, it had never had a formal platform where alumni could network and socialize and to give back to the alma mater (University). There are over 130,000 alumni of the University of Nairobi who are a major resource for University’s advancement.

Alumni Activities

The Association’s activities includes among others; contribution towards University of Nairobi Bursary Fund; Annual Re-unions for members; Award for Best Overall student in each college; Concrete Benches Project; infrastructure improvement within the University and establishment of an Alumni Centre, which is our flagship project.

Location

The Alumni Association offices are located at University of Nairobi, Kenya Science Campus where it has a secretariat of 10 people who provide overall alumni activities coordination. The Association also has an Office at Main Campus, Administration Wing, Room 107 where alumni comes to register as members.

Eligibility

- All the persons who have successfully completed at least one year of study at the University of Nairobi
- All persons granted honorary degrees by the University of Nairobi
- All full-time permanent members of the staff who may or may not be former University of Nairobi Graduates

Benefits

There are a number of benefits that alumni get after registering as members such as:
• Scholarships, endowment funds, bursaries, industrial attachments and trust funds
• Broad range of educational, social, athletic and cultural activities
• Recruitment, mentoring and advising new students
• Networking opportunities that promote professional advancement
• Promoting financial support to University of Nairobi programmes and scholarships
• Continuously improving the University curriculum through alumni inputs and suggestions

Contact us on:
The University of Nairobi Alumni Association
Room 107, Administrative Wing, Main Campus
or Kenya Science Campus, Ngong Road
P.O. Box 30197-00100 Nairobi, Kenya
Tel: +254 20 231 9182
Email: alumni@uonbi.ac.ke
Website: http://alumni.uonbi.ac.ke
Any large organization needs rules and regulations to run smoothly. The University of Nairobi also requires rules and regulations which the University Council has formulated. These rules have been kept to the minimum necessary for harmonious life at the University. Students should familiarize themselves with the following rules and regulations as they detail rights, privileges, responsibilities and duties.

PRELIMINARY

1. These regulations are made by Senate and Council in accordance with the Provision of the University Charter whose object and purpose, inter alia, is to provide for the control, governance and administration of the University.

2. The regulations came into effect on 27th November 1997 and shall be binding upon every student of the University upon registration and so long as such student remains so registered.

3. (a) Every student shall, before he/she is registered, be required to read these regulations and to sign a declaration that he/she has understood the contents and meaning hereof and that he/she undertakes to be bound hereby.

   b) Failure or refusal to comply with Clause herein may constitute ground for denial of registration.

4. Nothing in these regulations shall preclude the university from requiring any students to execute any bond, assurance or undertaking to be of good conduct throughout his/her stay at the university.

   a) Such bond, assurance or undertaking when required and executed shall have the same effect as if it were part of these regulations.

5. For purposes of these regulations the term "student" means and includes:

   (a) Any person who has been formally admitted to course of study for an undergraduate Degree or Diploma within the University

   (b) Any person registered for courses within the Institute of Adult Studies and all persons registered for degrees by External Studies.

   (c) All occasional students who are registered students of another university but are admitted to courses of study within the University of Nairobi.

   (d) All postgraduate students who are registered for higher degree courses within the university.
ORGANIZATION OF STUDENTS

There shall be established in each College of the organization of students (herein after called College /University Students’ Organizations) whose object and purposes shall be:

a) (i) The promotion of the welfare of the students of that College

(ii) The promotion of the academic welfare of students of that College;

(iii) The development and encouragement of worthy traditions of academic life on the College Campus.

(iv) The establishment of co-operation with such other organizations of students within the University as may be recognized by Senate and Council.

(b) Membership of College Students’ Organizations shall be open to all students registered in each college on payment, to the University, of such fees as may be prescribed by the Organization.

(c) College Students’ Organizations established in accordance with these regulations shall not be dissolved except by resolution of Senate and Council.

College Students’ Organizations shall determine their own interim organs and procedure and in particular, shall develop in each case, a constitution

(a) The officers of that organization;

(b) The duties and powers of such officers;

(c) The frequency of and the procedures at the meeting

(d) The purposes to which the funds of the organizations are to be applied.

(e) The manner and form in which professional/ academic associations of students are to be represented in the college students’ organizations.

3. For purposes of students’ membership in Council, Senate and all academic bodies of the University, the following procedures shall apply:-

(a) For purposes of section 2(1) of the Act, the University Council recognizes all College Students’ Organizations as organizations representative of students of the University.

(b) For purposes of membership in Council:-

(i) Each College Students’ Organization shall nominate two delegates to an Electoral College whose sole purpose shall be to elect two students’ representative required under section 14 (1) of the Act.

(ii) The University Administration shall initiate the procedures necessary
for the Constitution of an Electoral College under this clause;

(iii) The Electoral College constituted under this clause shall stand dissolved as soon as it has held the elections referred to in (i) herein

(c) For purposes of membership in Senate, each College Students’ Organization shall elect one representative directly to that body.

(d) For the purpose of membership in the Library and Bookshop and Students’ Welfare Committees of Senate, every College Students’ Organization shall elect one representative each to those bodies.

(e) For the purpose of membership in other academic bodies of the University, each College, Faculty and Department shall ensure that Colleges Students’ Organizations are involved in the election of representatives in accordance with applicable University Statutes and Academic Regulations.

4. In addition to any other permits required by the law, all meetings and other activities of the College Students’ Organizations and of any association of students (whether professional, academic or otherwise to be held within University precincts shall not take place until permission is first obtained from the relevant College University authorities, or where such meetings or activities are held in the Halls, the permission of the S.W.A. Director.

5. As a traditional requirement,

(a) The Principal of each College shall, convene a general meeting of all students in each College at which an interim Committee of Students shall be set up to run its respective organization.

(b) All interim Committees shall take such steps as are necessary for ensuring that a constitution is developed and representative elections held.

THE CONDUCT OF STUDENTS

The following provisions shall apply with respect to the conduct of students within and, so far as is applicable, outside University precincts:-

1. General Conduct:

All students shall conduct themselves in accordance with the highest standards of integrity, personal discipline and morality and, in particular, shall:-

(i) Respect and agree to the Administrative and Academic procedures and structures established by the University of Nairobi Act for the control, governance and operations of the University;

(ii) Respect the rights and privileges of the members of the University Community at all times;
(iii) Refrain from any conduct that might bring the University or any section or programme thereof to disrepute or public odium, and carry themselves in all public places or fora with such humility and dignity as befits their status as mature and responsible citizens

**Academic Conduct:**
All students shall apply themselves diligently to the courses of study approved by Senate and for which they are registered and, in particular shall:

(i) Except for good cause attend all lectures, tutorials, seminars, practicals and other scheduled courses of instructions;

(ii) Refrain from any conduct whose object or logical consequence is to disrupt the operation of academic programmes of the University and comply with all other regulations made by Departments, Faculties and Colleges for the proper conduct of specific programmes.

**Resident Conduct:**
All students shall conduct themselves with responsibility and maturity while in residence at the University and in particular shall strictly observe the following:

(i) Adhere to the list of allocation of rooms determined by S.W.A. Change of rooms, halls or hostels once allocation has been made, will not be allowed without permission of S.W.A.

(ii) Share rooms in addition to other facilities of common use;

(iii) Admit visitors to their rooms only between the hours of 10.00am to 10.00pm. Any extension of these times will be made with the approval of S.W.A.;

(iv) Remove no furniture or equipment from their rooms or any other part of the halls, or from other premises within the halls and catering services except by permission from the Head of the Department concerned;

(v) Report any losses, breakages or missing items immediately to the housekeepers or custodians of the hall in which the losses/breakages or missing items occur;

(vi) Except with a written permission of S.W.A. vacate all rooms during vacations. Such permission will only be granted on advice from University authorities. Vocational residence will be in a specified Hall and paid for in advance;

(vii) Surrender all keys to Custodian/House Keeper at the end of every semester.

(viii) Report all absence from residence in the halls to the Halls Warden and Halls Administrator responsible for that particular Hall. Any student absent from residence for a continuous period of two weeks without prior permission from S.W.A. shall be deemed to have forfeited his or her residence;
(ix) Use of video tapes, radios, or musical instruments in the residence only on condition that the sound does not cause any disturbances, and that they are played only between 6.00 and 11.00 pm.;

(x) Appear for meals at the prescribed dining halls and times only.

(xi) Except where good cause is shown, carry no meals or beverages out of the dining halls. Such person must first seek permission from the Officer-in-Charge of his/her dining hall and if necessary produce a certificate from a Medical Officer in charge of the Students’ Health Services;

(xii) Carry no utensils or crockery out of the dining hall;

(xiii) Desist from entering the kitchen, servery or store without prior permission from the S.W.A.;

(xiv) In the event of pregnancy either before or after taking residence in the halls to move out of S.W.A. residence at least three months before confinement. Such students should re-apply for accommodation three months of its occurrence;

(xv) Forfeit all monies paid to S.W.A. if he/she decides to vacate his/her room during the term time unless it is on medical grounds in which case the Medical Officer will notify S.W.A. in writing.

(xvi) In addition to any other liability that may attach thereto, students remain accountable to the University in respect of their relationship with members of the general public, and a conduct and utterances in matters that lie in the public domain, whereof:-

(a) All correspondence to the press or other mass media by students, or officials of College Students’ Organizations or of other association of students within the University in their individual capacities shall bear their names and private address.

b) All public statements affecting the University which are intended to be issued on behalf of any organization or association of students must receive prior approval of the Vice-Chancellor.

c) Invitations to Government Ministries, representatives of foreign Governments or any other public personalities to visit the University in their official capacity shall be channeled through appropriate University authorities.

(xvii) The provisions of the above regulations notwithstanding, all students shall:-

(a) not keep any motor vehicles on University premises without the written permission of the Deputy Vice-Chancellor (Administrator and Finance), such permission to issued only on proof of a current driving license, a valid road tax certificate and a valid certificate of insurance. Such permission may be refused or withdrawn without assigning any reason thereof;
(b) Refrain from acts of hooliganism, unruly or rowdy behaviour (including fighting), emission of unreasonable or excessive noise, or conduct likely to cause annoyance or disturbance to others, within or outside University precincts:

c) Desist from tampering with fire-fighting appliances wherever installed, and shall use such appliances for fire-fighting purposes only;

d) Desist from misuse or willful damage to or destruction of University property, in default of which such student or group of students shall bear full responsibility thereof;

e) Avoid such drunkenness or drunken behaviour as would constitute a disturbance to other students and staff of the University; and

(f) Desist from abuse of drugs and totally refrain from the use of drugs, the possession of which is prohibited by law.

IV. STUDENTS DISCIPLINE

1. The following provisions shall apply to all disciplinary actions taken against students in respect of disciplinary offences specified herein, whether such offences are committed within or outside the University precincts

(A) Disciplinary Authority:
For purposes of these regulations the Vice-Chancellor, acting on behalf of Council, is the disciplinary authority of the University and may in that capacity:

(i) Vary or add to the list of disciplinary offences specified herein until such action shall cease to have effect unless approved at the next meeting of Council;

(ii) Suspend any student suspected of committing any disciplinary offence under the regulation from the University pending disciplinary actions.

(iii) Take any other measures necessary for the proper operation of disciplinary procedures set out herein.

(B) Disciplinary Offences

i) Any infringement, infraction or persistent disregard or contempt of the Sections I - III above shall constitute a disciplinary offence for which disciplinary action will be taken against a student in accordance with Clause (b) herein.

ii) Without prejudice to the generality of the above provision, the following conduct shall constitute specific disciplinary offences under these regulations:

iii) Boycott of scheduled lecture(s), tutorials, practicals and other courses of instruction, and assault of or issuance of threats to other students in
contemplation or furtherance of any such boycotts,

iv) Any form of picketing or organized obstructions of students and staff in any manner whatsoever,

v) Assault of members of staff while discharging officials duties,

vi) Any attempt to conceive, design or effect any scheme or stratagem of whatever nature whose object or logical consequence is to disrupt the due operation of academic programmes,

vii) Malicious or willful damage to or loss of University property,

vi) Disorderly conduct and molestation of other members of the University Community,

viii) Admission of unauthorized persons into the Halls of Residence,

ix) Any attempt to convene or organize or any participation or involvement in demonstrations, gatherings, processions, or public ceremonies for which permission has not been obtained from the University or Government authorities,

x) Drunken or disorderly behaviour and abuse or use of drugs - the possession of which is prohibited by law, and

xi) Conviction in a Court of Law of commission of a criminal offence of such a nature as should, in the opinion of Council, warrant expulsion from the University.

(C) Disciplinary Procedures

(i) All disciplinary offences shall, in the first instance be reported to and dealt with by Committees constituted as follows:-

A) At the residential level (hereinafter the Halls Disciplinary Committee)

- The Warden - Chair
- The Dean of Students
- The Director of S.W.A.
- A representative of the Faculty of the student concerned
- The Head Custodian of that Hall
- The Student Hall Chairperson
- The Hall Administrator - Secretary

2. At the College level (hereinafter the College Disciplinary Committee);

- The Principal - Chair
- The Dean of Faculty/Director of Institute or School
- The Chairperson of the student’s Department where
appropriate one representative nominated by the College
Student’s organization one representative from the Students’
Hall of Residence nominated by the Students’ Hall Chair
• The College Registrar - Secretary
(i) All disciplinary offences committed within the Halls of Residence or all
such offences as relate essentially to the proper conduct of residential affairs
shall be reported to the Halls Disciplinary Committee for action.

(ii) If any matter reported to a Halls Disciplinary Committee is, in its opinion
essentially of an academic nature or involves issues extraneous to the
residential affairs of the hall concerned, such a matter shall be transmitted
at once to the appropriate College Disciplinary Committee for action.

(iii) All other disciplinary offences wherever committed shall be reported to
the appropriate College Disciplinary Committee for action.

(iv) All appeals from the decisions of Halls and College Disciplinary Committees
in respect of matters falling within their respective jurisdictions shall lie
with the Senate Disciplinary Committee constituted as follows:-
  • Deputy Vice-Chancellor (Academic Affairs) - Chair
  • Principal / Director of S.W.A.
  • Dean of Students
  • Dean of Faculty
  • Warden or equivalent
  • Two (2) Senate Representatives
  • Three (3) Students Representatives
  • Academic Registrar - Secretary

(v) Provided that student representation shall be excluded in offences related
to examination and other academic matters.

(vi) At all proceedings or a Disciplinary Committee before which he/she is summoned, the student shall be entitled to a fair hearing and to
representation either in person or by someone of his/her choice, to call
witnesses in his/her defence, and to appeal to the Senate Disciplinary
Committee. Legal representation is not allowed.

Disciplinary Committee at the Halls or College levels shall have power to impose
any one or more of the following penalties:-

a) A letter of warning or reprimand
b) The payment of damages commensurate with the nature and gravity of
the offence committed,
c) Suspension from the University for a specified period,
d) Expulsion from the Halls of Residence,
e) Any other penalty which the Committee in question may deem fit to impose or recommend to the Senate Disciplinary Committee.
(ii) No student may be expelled from the University, and any penalty imposed by a Disciplinary Committee in accordance with subclause (1)-(5) herein shall not take effect without the approval of the Senate Disciplinary Committee.

(iii) In arriving at an appropriate penalty or combinations thereof, the appropriate Disciplinary Committee shall be at liberty to consider the total conduct (past and present) of the student within or outside University and not merely the immediate circumstances furnishing the reason for disciplinary action against him/her.

(iv) The record and decision of any disciplinary action taken against a student shall be reported to his/her Warden, Chair of the Department, Dean of Faculty, College Principal and the Vice-Chancellor and shall form part of the student's record at those levels.

2. Nothing in this section shall preclude Senate from proceeding against any student under Statute XX (6), nor shall anything in these regulations be read so as to impede,

(D) Penalties

The power of Departments, Faculties, Schools, Institutes, College Academic Boards and Senate in respect of the administration of academic affairs of the University.

3. The provisions of these regulations and any decisions made by Disciplinary Committee hereunder, shall not derogate from the right of the police or any member of the public so entitled, to bring any action, or to institute criminal proceedings in respect of the same state of facts against any student in a Court of Law, nor shall anything herein preclude the State from taking any action which it may deem necessary against any student in the interest of security and public order.

(E) V. MISCELLANEOUS MATTERS

1. The University disclaims all responsibility for loss of or damage to any property belonging to students or their guests while such property is on University premises.

2. The University Council in consultation with Senate reserves the right to change to, amend, or otherwise vary these regulations at any time without notice.
STUDENT IDENTIFICATION INFORMATION

Student Identity Card

After the registration formalities and payment of the identity card charges, every student is issued with a student identity card bearing his/her picture and name, registration number, the course and faculty registered in and the duration of the course. The identity card allows easy identification of students and gives the student access to various university services (e.g. the library, the student clinic, the halls of residence etc.). Every student must ensure that they have their student identity card at all times and that the card has the correct information and is valid for the duration the student is in the university.

Loss of Identity Card

A student who loses his/her university identity card will be required to report the loss to a police station and acquire an abstract. They will also be required to report the loss to their faculty offices from where they get a letter confirming the loss and their student status. After getting these two documents the student should report to the faculty library for a clearance note to indicate that the card is not held in the library. After that, the student reports to the Admissions Office (main campus) for a re-issue of the student card upon payment of the relevant fee.

EXAMINATIONS REGULATIONS

i) Rules and Regulations

Examinations are a very important component of a students academic life and students are expected to familiarize themselves with examination rules and regulations in the courses they have chosen and ensure that they have fulfilled all the examination requirements in each semester.

ii) Registration

At the start of each semester (within the first three weeks) every student must register for courses and the examinations that they are due to take during that semester, by filling in the relevant forms at the Dean's or director's offices. It is important that students get the right information from their respective faculties on the examinations they are expected to take in each semester.

iii) Attendance

Students should note that they are required to attend all courses they are registered in and to take the requisite continuous assessment tests in those courses in order to be allowed to sit the end of semester examinations.

iv) Problems

A student who experiences a problem, which is likely to affect his/her examination performance (i.e. sickness, bereavement etc.) must report in writing before sitting the examinations.
v) Examination Cards
Every student who is registered for university examinations will be issued with an examination card by their respective faculty, school or institute. This card must be produced at each examination sitting.

vi) Lateness
a) Lateness to examination venues will not be tolerated and no student will be allowed to enter an examination 30 minutes after the start of the examination, and also no student will be allowed to leave the examination room during the last 30 minutes of the examination.

b) Students are advised to ensure that at no time do they carry unauthorized materials such as notes, books, handbags, mobile phones etc. into the examination rooms.

vii) Cheating
Any student caught cheating in examination e.g. by copying, having or making reference to unauthorized materials, communicating to other students verbally or through other means will be expelled from the University, and shall not be eligible for admission to any other programmes of the university.

viii) Answer Books
Students must not take examination answer books from the examination rooms.

ix) Examination Results
Provisional examination results may be obtained from the respective office of the Dean/ Director of Faculty, School or Institute.

x) Academic Transcripts
Academic transcripts are available at the end of each academic year and are issued on application to the Academic Registrar.
APPENDICES

STUDENT AFFAIRS DIRECTORY

Deputy Vice-Chancellor (Student Affairs)
Prof. I. M. Mbeche
Administration Block, 2nd Floor
Tel: 3318262 Ext. 28243

OFFICE OF THE DEAN OF STUDENTS
MAIN CAMPUS-GANDHI WING (GW)- Next to Taifa Hall

Dean of Students
Dr. (Fr.) Wamugunda Wakimani D.
RM-3
Tel: 3318262 Ext.28101
Email: dean-students@uonbi.ac.ke

Assistant Registrar
Dean of Students Office
RM- 1
Ext.28103

Placement Officer
Mr. J.M. Njoka
E-mail: placement@uonbi.ac.ke
Tel: Ext.. 28103
RM- 1

Students Counsellor
Anastasia S.M. Mwendwa
E-mail:counselor@uonbi.ac.ke
Tel: Ext.. 28102
RM. 1

CHAPLAINCY

Catholic Chaplain
Fr. Peter Kaigua Ngugi
Email: kaigua@uonbi.ac.ke

Muslim Chaplain
Mr. Abdulkadir Hashim

Protestant Chaplain
Canon Samuel T. Mawiyoo
E-mail canonsam@yahoo.com
HEALTH SERVICES
Students Clinic. Tel: 2725308 / Ext: 231
Senior Assistant Dean of Students.
Emmy Sumbeiywo

Assistant Dean of Students
Margaret M. Mumera
C.A.E. Main Campus
Tel: 318262 Extn. 28402

Assistant Dean of Students
Pastor Robert Ayonga
C.H.S.S. Main Campus
Education Building RM-8
Tel: 334244 Ext. 28066

Assistant Dean of Students
Nyawira Kuria
CBPS, Chiromo Campus
Tel: 4442121 Ext. 2017

Dr. M. R. B. Otieno
Chief Medical Officer
Hall 3, Ground Floor.
Tel: 727414 / 725495

Assistant Dean of Students
Kisumu Campus
Catherine Gatwiri
Mombasa Campus

Assistant Dean of Students
Ext. 28117 Kenya Science Campus
Social Sciences Room S.S.13 / S.S.5
Tel: 0154-32117/8 Ext. 27790

Students Welfare Authority Director
Mr. Robert Lugwe
S.W.A. Building, 3rd Floor
Hall 7

Assistant Dean of Students
Cleophas M. Waema
C.H.S. (K.N.H. Campus)
Tel. 726300 Ext. 44006/3

Assistant Dean of Students
Sister Carol Rukunga
School of Business Lower Kabete
Tel./Ext. 4181650/2059164

Assistant Dean of Students
Lucy Gakuya
Parklands Campus Block A
Tel: Extxn.0724922608

Assistant Dean of Students
Susan Thuo
Kikuyu Campus
Social Sciences Room S.S.13 / S.S.5
Tel. 0154-32117/8 Ext. 27790

Assistant Dean of Students
Teresia Okumu
Kisumu Campus

Assistant Dean of Students
Academic Registrar
B.M. Waweru
Administration Block Room 306

Dr. L. Pamba
P.M.O. (Student)
Hall 3, Ground Floor
Tel. 727414/725495

Special Student Advisor
Prof. G. Muriuki
Tel. 631339 Ext. 27100
SECURITY SECTION

Chief Security Ext: 28210/28375/28526/28246/28013/28026/2829528254
Chiromo 4449004/4440042/4442793/4442016 Ext:2335
CAVS: Tel: 630522
SWA: Tel: 2728117
Note: All telephone numbers are 318262 unless otherwise specified

Kenyatta National Hospital Campus
College of Health Sciences
Postal Address: P.O. Box 19676, Nairobi, Kenya
Telephone: 2726300

School of Dental Surgery
Telephone: 2720322

School of Pharmacy
Telephone 2726771

School of Nursing
Telephone: 2711250

Kikuyu Campus
College of Education and External Studies
Postal Address: P.O. Box 92, Kikuyu, Kenya
Telephone: Karuri (066) 32021, 32117/8

Main Campus
Central Administration
Postal Address: P.O. Box 30197, Nairobi, Kenya
College of Humanities and Social Sciences
Postal Address: P.O. Box 22856, Nairobi, Kenya
Telephone: 318262 Ext. 28056
Halls of Residence
Men’s Halls
Postal Address: P.O. Box 30344, Nairobi, Kenya
Telephone: 30344, Nairobi, Kenya
Telephone: 725309, 725477, 725297, 724744, 729956

Women’s Halls
Telephone: 725297

College of Architecture and Engineering
Postal Address: P.O. Box 30197, Nairobi, Kenya
Telephone: 318262 Ext. 28299

School of Art and Design
Telephone: 2724521-8
http://arts-design.uonbi.ac.ke

School of Built Environment
Telephone: 2724521-8
http://built-environment.uonbi.ac.ke

Institute of African Studies
Telephone: 3742078/80

Institute of Diplomacy and International Studies
Telephone: 339014 - Direct: 318262/ 226451 Ext. 28087

Institute for Development Studies
Telephone: 318262 Ext. 28177/337436,
Fax No. 222036. email idsdirector@nbnet.co.ke/ uonids@nbnet.co.ke/
idsdirector@swiftkenya.com

School of Journalism
Telephone: 318262 Ext. 28080

School of Computing and Informatics
Telephone: 4444919 / 4446544 / 4447870
CAMPUS ADDRESSES AND TELEPHONE NUMBERS

Chiromo Campus
College of Biological and Physical Sciences
Postal Address: P.O. Box 30197, Nairobi, Kenya
Pre-Clinical Medical and Veterinary Medicine
Faculty of Science
School of Computing
Telephone: 4445016-4/ 4449004

Upper Kabete Campus
College of Agriculture and Veterinary Science
Clinical Veterinary Medicine

Faculty of Agriculture
Postal Address: P.O. Box 29053, Nairobi, Kenya
Telephone: 632211
Clinical Studies Department: 592248
Field Station: 592175, 592037
Veterinary Farm: 592493
Kabete Hostel: 592155

Lower Kabete Campus
College of Humanities and Social Sciences
School of Business
Postal Address: P.O. Box 23030, Lower Kabete
Telephone: 732160-5

Parklands Campus
College of Humanities and Social Science
School of Law
Postal Address: P.O. Box 30197, Nairobi, Kenya
Telephone: 340856/8/9
NATIONAL ANTHEM
O God of all creation
Bless this our land and nation
Justice be our shield and defender
May we dwell in unity
Peace and liberty
Plenty be found within our borders.

Let one and all arise
With hearts both strong and true
Service be our earnest endeavour
And our homeland of Kenya
Heritage of splendour
Firm may we stand to defend.

Let all with one accord
In common bond united
Build this our nation together
And the glory of Kenya
The fruit of our labour
Fill every heart with thanksgiving.

WIMBO WA TAIFA
Ee Mungu nguvu yetu
Ilete baraka kwetu
Haki iwe ngao na mlinzi
Natukae na udugu
Amani na uhuru
Raha tupate na ustawi.

Amkeni ndugu zetu
Tufanye sote bidii
Nasi tujitoe kwa nguvu
Nchi yetu ya
Kenya tunayoipenda
Tuwe tayari kuilinda.

Natujenge taifa letu
Ee ndio wajibu wetu
Kenya istahili heshima
Tuungane mikono pamoja kazini
Kila siku tuwe nashukrani.

UNIVERSITY ANTHEM
University of Nairobi we labour all
together in search for
knowledge and truth.
We bless and honour Thee, we are the
pinnacle of
excellence in knowledge,
Knowledge to serve our mother-land (oh
Kenya), knowledge
to serve all mankind

Be not engulfed by pride, let excellence
prevail
May we all shun the pitfall, of being the
ivory tower
With sacrifice and dedication our
problems we’ll overcome

We are the fountain of knowledge we
create and hold the
vision
God gives us grace to serve, and the future
for us is bright,
and the children
Shall drink from the fountain of
knowledge, knowledge
Shall surely set us free (beyond the stars)
knowledge shall
surely set them free.